

7362 East Point Douglas Rd S. Cottage Grove, MN 55016

ADMINISTRATIVE REPORT

DATE: March 23, 2023

TOPIC: #6.1/6.2/6.3 - Resignations and Terminations / Approval of

Leave of Absence / Approval of New Hires-Change in Status

PRESENTER: Abby Baker, Director of Human Resources

REPORT

6.1 – Retirements, Resignations, and Terminations

Name	Assignment/Building	Last Day Worked	Type/Reason
Bellis, Heidi	AVID Tutor/DSC	02/24/23	Resignation
Braithwaite, Britian	Float Custodian/DSC	03/03/23	Resignation
Braun, Anna	Director of Special Services/DSC	06/30/23	Resignation
Brisson, Carol	Nutrition Service Worker/PHS	03/02/23	Resignation
Christian, Heidi	Teacher/WHS	06/08/23	Resignation (0.10 FTE)
Christopher, Shannon	Teacher/LOA	06/06/23	Resignation
Craven, Marcellaine	Teacher/WHS	06/08/23	Retirement
Cruz, Denise	Nutrition Service Worker/WHS	02/15/23	Resignation
Dabelstein, Sigrid	Teacher/LOA	06/08/23	Resignation
Dame, Karen	Teacher/PES	06/06/23	Retirement
Devine, Zachary	Teacher/LOA	06/08/23	Resignation (Teaching position only)
Downhour, Denise	Teacher/CGES	06/06/23	Retirement
Faulkner, Julie	Teacher/NFSI	06/06/23	Resignation (0.20 FTE)
Fontaine, Susan	Nutrition Service Worker/CGMS	03/03/23	Resignation
Ginther, Michelle	Teacher/LOA	06/06/23	Resignation
Gonzalez, Steven	AVID Tutor/DSC	02/17/23	Resignation
Green, Kristi	Teacher/LOA	06/06/23	Retirement
Hofmann, Cody	AVID Tutor/DSC	12/21/22	Resignation
Johnson-Oster, Camille	Teacher/LMS	06/08/23	Retirement
Joswiak, Nicole	Teacher/LOA	06/06/23	Resignation
Ketem, Mhiret	Nutrition Service Worker/CGMS	02/02/23	Resignation
Kiefer, Carolyn	Teacher/WHS	06/08/23	Retirement
Koschak, Diane	Teacher/VCES	06/06/23	Retirement
Lough, Victoria	Teacher/SPSVC	06/06/23	Retirement







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6.1 - Retirements, Resignations, and Terminations (Cont'd)

Name	Assignment/Building	Last Day Worked	Type/Reason
McGinty, Lori	Teacher/LMS	06/08/23	Retirement
Methven, Julie	Teacher/LOA	06/08/23	Resignation
Ness, Lloyd	Teacher/PHS	06/08/23	Resignation (0.60 FTE)
Newton, Elizabeth	Bus Assistant/TRANS	02/03/23	Resignation
Paulson, Kathy	Teacher/NSP	06/08/23	Retirement
Pines, Theresa	Teacher/LOA	02/16/23	Retirement
Porter, Sandra	Teacher/CGES	06/06/23	Retirement
Prunty, Sarah	Teacher/BES	06/06/23	Retirement
Redmond, Colleen	Teacher/DIST	06/06/23	Retirement
Scott, Roger	Bus Driver/TRANS	02/24/23	Retirement
Slette, Mary	Teacher/CGMS-OMS	06/08/23	Retirement
Slominski, Kari	Teacher/LOA	02/07/23	Resignation
Solheim, Stacey	Teacher/WES	06/06/23	Retirement
Sorenson, Amber	Teacher/LOA	06/06/23	Resignation (Teaching position only)
Spoo, Gina	Teacher/LOA	06/06/23	Resignation (Teaching position only)
Sprouls, William	Teacher/BES	06/06/23	Resignation
Stordahl, Lauren	Teacher/VCES	06/06/23	Resignation (0.20 FTE)
Storlie, Michelle	Teacher/LOA	03/07/23	Resignation
Tanski, Michael	Bus Driver/TRANS	02/22/23	Resignation
Van Erp, Tina	Teacher/LOA	06/08/23	Resignation
Van Leer, Gregory	Community Cultural Liaison/DSC	03/03/23	Resignation
Vasterling, Amy	Float Nutrition Service Worker/DSC	02/28/23	Resignation
Waldorf, Bridget	Teacher/LOA	02/15/23	Resignation
Walejko, Erin	Teacher/LOA	06/02/23	Resignation
Yang, Mao	Nutrition Service Worker/PHS	02/03/23	Resignation

6.2 - Approval of Leave of Absence

Name	Assignment/Building	Effective Date	Type of Leave
Acosta, Ashley	Teacher/PHS	02/21/23-06/08/23	Unpaid (Teaching position only)
		2023-24 School Year	Unpaid (Teaching position only)
Andress, Zachary	Teacher/ERHS	2023-24 School Years	Unpaid
Atkins, William	Teacher/BES	03/13/23-03/31/23	Paid
Avise, Sarah	Teacher/CES	02/21/23-03/16/23	Paid
		03/17/23-06/06/23	Unpaid
Balderrama, Linnea	Teacher/LOA	2023-24 School Year	Unpaid







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6.2 - Approval of Leave of Absence (Cont'd)

Name	Assignment/Building	Effective Date	Type of Leave
Bennett, Catherine	Teacher/LOA	2023-24 School Year	Unpaid
Bevsek, Margaret	Teacher/BES	2023-24 School Year	Unpaid
Blechinger, Michael	Night Engineer/DPC	02/19/23-03/10/23	Paid
Bock, Jacquelyn	Teacher/LOA	2023-24 School Year	Unpaid
Boulos, Leah	Teacher/LOA	2023-24 School Year	Unpaid (Teaching position only)
Brehm, Lindsay	Teacher/ERHS	2023-24 School Year	Unpaid (0.60 FTE)
Broich, Amy	Teacher/RRES	2023-24 School Year	Unpaid
Brutus, Angela	Teacher/LOA	2023-24 School Year	Unpaid
Buchner, Kelly	Teacher/WES	2023-24 School Year	Unpaid
Carpenedo, Ashlee	Teacher/CGES	2023-24 School Year	Unpaid
Colston, Jordan	Teacher/LOA	2023-24 School Year	Unpaid
Coy, Bess	Teacher/PHS	2023-24 School Year	Unpaid
Donnelly, David	Teacher/WMS	2023-24 School Year	Unpaid (0.20 FTE)
Driscoll, Patrick	Bus Driver/Transportation	11/28/22-03/31/23	Paid-revised end date
Engen, John	Teacher/CGMS	01/05/23-03/06/23	Unpaid – Revised End Date
Feigal, Molly	Teacher/LOA	2023-24 School Year	Unpaid
Figlmiller, Joan	Teacher/WHS	2023-24 School Year	Unpaid (0.20 FTE)
Fleming, Hannah	Teacher/PES	2023-24 School Year	Unpaid (0.20 FTE)
Francisco, Amy	NS Cook Manager/HES	02/10/23-03/14/23	Paid
		03/15/23-04/11/23	Unpaid
Goebel, Tara	Teacher/LOA	2023-24 School Year	Unpaid (Teaching position only)
Haase, Camela	Teacher/BS	2023-24 School Year	Unpaid
Heavner, Roseann	Teacher/LOA	2023-24 School Year	Unpaid
Heerdt, Christina	Teacher/OMS	2023-24 School Year	Unpaid
Heyer, Amanda	Teacher/NES	02/09/23-03/22/23	Paid
		03/23/23-05/05/23	Unpaid
Hodge, John	Building Custodian/NES	02/06/23-05/10/23	Paid
		05/11/23-05/19/23	Unpaid
Holub, Tanya	Teacher/LOA	2023-24 School Year	Unpaid (Teaching position only)
Horacek, Lisa	Teacher/LOA	2023-24 School Year	Unpaid
Hoven, John	Teacher/WHS	2023-24 School Year	Unpaid (0.20 FTE)
Howard, Matthew	Teacher/ERHS	2023-24 School Year	Unpaid (0.20 FTE)
Huotari, Angela	Teacher/PHS	2023-24 School Year	Unpaid
Hyland, Lisa	Teacher/WHS	2023-24 School Year	Unpaid (0.20 FTE)
Hyland, Todd	Teacher/WHS	2023-24 School Year	Unpaid (0.20 FTE)
Jett, Mary	Teacher/ROES	02/01/23-03/06/23	Paid
		03/13/23-05/03/23	Unpaid





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6.2 - Approval of Leave of Absence (Cont'd)

Name	Assignment/Building	Effective Date	Type of Leave
John, Tammy	Teacher/CGES-DIST	2023-24 School Year	Unpaid (0.60 FTE)
Johnson, Jennifer	Teacher/MES	08/22/22-04/14/23	Paid – Revised End Date
Johnson, Ryan	Teacher/BES	03/30/23-04/13/23	Paid
		04/14/23-06/01/23	Unpaid
Keller, Alison	Teacher/OMS	2023-24 School Year	Unpaid
Koenig, Karly	Teacher/CES	02/14/23-03/13/23	Paid
		03/14/23-03/22/23	Unpaid
Krings, Alyssa	Out of School Time Support Specialist/DPC	03/24/23-04/05/23	Paid
		04/06/23-06/16/23	Unpaid
Kusel, Kara	Teacher/SPSVC	08/22/22-10/18/22	Paid
		10/19/22-06/08/23	Paid – Reduced Hours
LaBrosse, James	Teacher/PHES	03/27/23-04/21/23	Paid
Lamar, Prudence	Teacher/LOA	2023-24 School Year	Unpaid
Larsen, Laura	Teacher/DIST	2023-24 School Year	Unpaid (Teaching position only)
Lester, Molly	Teacher/LOA	2023-24 School Year	Unpaid (Teaching position only)
Liyanapathiranage, Lanka	Teacher/LOA	2023-24 School Year	Unpaid
Love, Kathryn	Teacher/LOA	2023-24 School Year	Unpaid
Mann, Amanda	Teacher/LRES	02/06/23-03/03/23	Paid
Mann, Steven	Teacher/WES	03/28/23-04/21/23	Paid
		04/24/23-05/09/23	Unpaid
Mehta, Gurvinder	Teacher/PHS	2023-24 School Year	Unpaid (0.20 FTE)
Meyer, Laura	Teacher/LOA	2023-24 School Year	Unpaid
Meyer, Samantha	Teacher/RRES	04/11/23-05/12/23	Paid
Morris, Sabrina	Teacher/LOA	2023-24 School Year	Unpaid
Nelson, Tammi	Teacher/LOA	2023-24 School Year	Unpaid
Olson, Ryan	Teacher/LRES	03/03/23-03/16/23	Paid
		03/17/23-03/31/23	Unpaid
Pendar, Andrea	Teacher/LOA	2023-24 School Year	Unpaid
Peterson, Joyce	Teacher/LOA	2023-24 School Year	Unpaid (Teaching position only)
Pilon, Kim	Teacher/OMS	03/01/23-03/29/23	Paid
Quintavalle, Joni	Teacher/LOA	2023-24 School Year	Unpaid (Teaching position only)
Sachs, Jeffrey	Bus Driver/Transportation	03/14/23-05/15/23	Paid (Intermittent)
Salazar, Kristin	Teacher/ROES	2023-24 School Year	
Searles, Audra	Teacher/LMS	2023-24 School Year	Unpaid (0.20 FTE)
Spiess, Erin	Teacher/LOA	2023-24 School Year	Unpaid







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6.2 - Approval of Leave of Absence (Cont'd)

Name	Assignment/Building	Effective Date	Type of Leave
Spring, Ashley	Teacher/WMS	2023-24 School Year	Unpaid
Tjernagel, Julie	Teacher/LRES-WES	02/09/23-02/10/23	Paid
		02/13/23-02/24/23	Unpaid
Valek, Jacqueline	Teacher/LMS	2023-24 School Year	Unpaid
Van Vooren, Tiffany	Teacher/AES-GCES	01/10/22-01/13/22	Paid
		01/14/22-06/03/22	Unpaid
		08/22/22-03/17/23	Unpaid
		03/20/23-06/06/23	Unpaid (0.80 FTE)
Werner Thomas, Annaliese	Teacher/PHS	09/27/21-06/08/23	Paid/Unpaid - Revised End Date
		2023-24 School Year	Unpaid
Wolf, Ashley	Teacher/SPSVC	2023-24 School Year	Unpaid
Young, Waverly	Custodian/WMS	02/06/23-02/06/24	Paid/Unpaid-Intermittent

6.3 – Approval of New Employees / Change of Status

Name	Assignment/Building	Effective Date	Reason
Acosta, Ashley	DEI Supervisor/DSC	02/21/23	Change in Position
Alvarez, Cheryl	Paraprofessional/ BES	02/22/23	Rehire
Antolick, Renae	Paraprofessional/ROES	03/14/23	New Hire
Arney, Rebecca	Paraprofessional/ BES	02/28/23	New Hire
Avila, Elaiza	AVID/District Wide	02/27/23	New Hire
Bayer, Colin	Paraprofessional/ BES	03/02/23	New Hire
Bealke, David	Softball 9th Grade Coach/ERHS	03/14/23-06/09/23	Extracurricular
Benner, Ivy	Girls Lax Head Coach/WHS	04/03/23-06/18/23	Extracurricular
Berger, LaKendra	Paraprofessional/ ERHS	03/14/23	New Hire
Biermaier, Jacob	Baseball Asst Coach/ERHS	03/20/23-06/23/23	Extracurricular
Billingsley, DJ	Girls Track and Field Head Coach/WHS	03/14/23-06/09/23	Extracurricular
Bohmer, Mary	Nutrition Services/ HES	03/06/23	New Hire
Bolin, Wes	Baseball B Squad Coach/WHS	03/21/23-06/16/23	Extracurricular
Borseth, Chad	Track and Field Asst Coach/ERHS	03/13/23-06/16/23	Extracurricular
Brasher, Joy	Long Term Teacher Sub/AES	03/03/23-06/06/23	Sub to Long Term Sub
Buckeye, Karen	Adapted Bowling Head Coach/ERHS	03/17/23-05/17/23	Extracurricular
Bunt, Emily	Paraprofessional/DPC	02/21/23	New Hire
Burkart, Jeffrey	Girls Track and Field Asst Coach/WHS	03/14/23-06/09/23	Extracurricular
Bystead, Gary	Boys Tennis Head Coach/WHS	03/28/23-06/09/23	Extracurricular
Collazo-Colon, Jacob	Nutrition Services/WHS	03/14/23	New Hire
Crawford, Bonnie	Technology Equipment Coordinator/DSC	03/06/23	Change in Position





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6.3 - Approval of New Employees / Change of Status (Cont'd)

Name	Assignment/Building	Effective Date	Reason
Crislip, Dave	Girls Track and Field Asst Coach/WHS	03/14/23-06/09/23	Extracurricular
Deno, Wade	Baseball Asst Coach/ERHS	03/20/23-06/23/23	Extracurricular
Denson, Gerald	Track and Field Asst Coach/ERHS	03/13/23-06/16/23	Extracurricular
DeSantiago, Erica	Paraprofessional/ PES	03/14/23	New Hire
Diamond, Gary	Boys Track and Field Asst Coach/WHS	03/14/23-06/09/23	Extracurricular
Dream, Daisy Lynn	Paraprofessional/ OMS	02/21/23	Rehire
Emerson, Scott	Softball JV Coach/WHS	03/14/23-06/09/23	Extracurricular
Farone, Theresa	Nutrition Services/District Wide	03/13/23	New Hire
Feldkamp, Justin	Baseball Assistant Coach/WHS	03/21/23-06/16/23	Extracurricular
Fitzpatrick, Brendan	Boys Tennis Head Coach/ERHS	03/27/23-06/09/23	Extracurricular
Frank, Jennifer	Paraprofessional/ WHS	02/21/23	New Hire
Fuerst, Nicholas	Baseball Asst Coach/ERHS	03/20/23-06/23/23	Extracurricular
Garcia, Mark	Copy Operator/DSC	03/20/23	Change in Position
Glunz, Catherine	Paraprofessional/WES	03/14/23	New Hire
Gramer, Paula	Track and Field Asst Coach/ERHS	03/13/23-06/16/23	Extracurricular
Gross, Troy	Softball Head Coach/ERHS	03/14/23-06/09/23	Extracurricular
Gruenewald, Kevin	Custodian/PHES	03/14/23	New Hire
Haider, Jennifer	Choreographer/CGMS	09/06/22-06/06/23	Extracurricular
Harper, Todd	Paraprofessional/WHS	02/21/23	New Hire
Hartung, Anthony	Baseball Asst Coach/ERHS	03/20/23-06/23/23	Extracurricular
Heurung, Neal	Bus Driver/ TRANS	02/06/23	Change in Status
Hildebrandt, Samantha	Softball Assistant Coach/PHS	03/14/23-06/09/23	Extracurricular
Hofschulte, Briana	Paraprofessional/ District Wide	02/27/23	New Hire
Huback, Brittany	Softball Assistant Coach/PHS	03/14/23-06/09/23	Extracurricular
Huettl, Lindsey	Girls Golf Assistant Coach/WHS	03/20/23-06/15/23	Extracurricular
Huther, Eliza	Girls Lax Assistant Coach/WHS	04/03/23-06/18/23	Extracurricular
Jameson, Justine	Paraprofessional/LMS	02/21/23	New Hire
Jensen, Leah	Spring Play Asst Director/ERHS	02/24/23-05/07/23	Extracurricular
Johnson, Marcia	Long Term Teacher Sub/AES-GCES	08/30/22-03/03/23	Assignment Extended
Joiner, Jocelina	Track and Field Girls Head Coach/ERHS	03/13/23-06/16/23	Extracurricular
	Track and Field Boys Asst Coach/ERHS	03/13/23-06/16/23	Extracurricular
Joiner, Karina	Track and Field Asst Coach/ERHS	03/13/23-06/16/23	Extracurricular
Jones, Douglas	Select Ensemble/OMS	02/08/23-05/11/23	Extracurricular
Joson, Kelsey	Track and Field Boys Head Coach/ERHS	03/13/23-06/16/23	Extracurricular
	Track and Field Girls Asst Coach/ERHS	03/13/23-06/16/23	Extracurricular
Juaire, George	Spring Play Tech Set Designer/ERHS	02/24/23-05/07/23	Extracurricular
Khounpanya, Isabella	CE Gymnastics Instructor/DPC	02/27/23	New Hire





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6.3 - Approval of New Employees / Change of Status (Cont'd)

Name	Assignment/Building	Effective Date	Reason
Knutson, Ryan	Baseball JV Coach/WHS	03/21/23-06/16/23	Extracurricular
Kiemel, Timothy	Baseball 9th Grade Coach/WHS	03/21/23-06/16/23	Extracurricular
Krueger, Alan	Softball JV Coach/ERHS	03/14/23-06/09/23	Extracurricular
Lehner, LeeAnn	Paraprofessional/ ERHS	02/13/23	New Hire
LeMay, Taylor	Baseball Asst Coach/ERHS	03/20/23-06/23/23	Extracurricular
Loshek, Robert	Softball Head Coach/PHS	03/14/23-06/09/23	Extracurricular
Mahady, Shawn	Boys Golf Head Coach/WHS	03/20/23-06/15/23	Extracurricular
Malcolm, Greg	Bus Driver/TRANS	02/27/23	Change in Status
McDermott, Kevin	Baseball Head Coach/WHS	03/21/23-06/16/23	Extracurricular
Meduna, Madison	Softball 9th Grade Coach/PHS	03/14/23-06/09/23	Extracurricular
Mullen, Michelle	Nutrition Service Worker/DSC	03/01/23	New Hire
	Kids Club Paraprofessional/MES	03/14/23	New Hire
Mundahl, Cory	Softball 9th Grade Coach/WHS	03/14/23-06/09/23	Extracurricular
Murphy, Gregory	Boys Golf Assistant Coach/WHS	03/20/23-06/15/23	Extracurricular
Nguyen, Nhi	Nutrition Service Worker/CGMS	02/27/23	New Hire
Nicholas, Rachel	Softball B Squad Coach/WHS	03/14/23-06/09/23	Extracurricular
O'Connell, Timothy	Bus Driver/Transportation	03/14/23	Change in Status
Olley, Allison	Softball Assistant Coach/WHS	03/14/23-06/09/23	Extracurricular
Olson, Randy	Long Term Teacher Sub/PHS	08/22/22-06/08/23	Assignment Extended
Ostman, Victoria	Softball Assistant Coach/ERHS	03/14/23-06/09/23	Extracurricular
Panian, Marcie	Spring Play Director/ERHS	02/24/23-05/07/23	Extracurricular
Parizek, Leanna	Human Resources Specialist/DSC	02/13/23	Change in Position
Potvin, Jeanette	Elementary Choir Director/ROES	02/01/23-06/01/23	Extracurricular
Quinnell, Jereme	Baseball Asst Coach/ERHS	03/20/23-06/23/23	Extracurricular
Rau, Todd	Baseball Asst Coach/ERHS	03/20/23-06/23/23	Extracurricular
Rhode, Shelby	Paraprofessional/ CGMS	02/21/23	New Hire
Roberts, William	Boys Lax Assistant Coach/WHS	04/03/23-06/18/23	Extracurricular
Robinson, Matthew	Softball B Squad Coach/ERHS	03/14/23-06/09/23	Extracurricular
Rolf, Haley	Paraprofessional/MES	02/24/23	Rehire
Rumpca, David	Softball Assistant Coach/ERHS	03/14/23-06/09/23	Extracurricular
Rydberg, Jon	Boys Tennis Asst Coach/ERHS	03/27/23-06/09/23	Extracurricular
Sayles, Trechaun	Girls Track and Field Asst Coach/WHS	03/14/23-06/09/23	Extracurricular
Scott, James	Boys Track and Field Asst Coach/WHS	03/14/23-06/09/23	Extracurricular
Sebring, Colin	Boys Tennis Asst Coach/ERHS	03/27/23-06/09/23	Extracurricular
Smith, Rachel	Adapted Bowling Asst Coach/ERHS	03/17/23-05/07/23	Extracurricular
Spoo, Gina	DEI Supervisor/DSC	02/13/23	Change in Position
Sprout, Brian	Baseball Head Coach/ERHS	03/20/23-06/23/23	Extracurricular





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6.3 - Approval of New Employees / Change of Status (Cont'd)

Name	Assignment/Building	Effective Date	Reason
Stocco III, James	Spring Play Asst Director/ERHS	02/24/23-05/07/23	Extracurricular
Stohr, Phil	Softball Head Coach/WHS	03/14/23-06/09/23	Extracurricular
Swanson, Margaret	Paraprofessional/ CES	02/27/23	New Hire
Swansson, Lane	Boys Track and Field Head Coach/WHS	03/14/23-06/09/23	Extracurricular
Thomas, Melissa	Bus Driver/ Transportation	02/13/23	New Hire
Thone, Thomas	Boys Lax Assistant Coach/WHS	04/03/23-06/18/23	Extracurricular
Thornton, Diane	Kids Club Para/MES	02/16/23	New Hire
Toenjes, Carla	Long Term Teacher Sub/ROES	01/26/23-05/04/23	Sub to Long Term Sub
Tollesfbol, Michael	Baseball Asst Coach/ERHS	03/20/23-06/23/23	Extracurricular
Tyer, Mason	Spring Play Asst Director/ERHS	02/24/23-05/07/23	Extracurricular
Urbano, Paul	Bus Driver/ Transportation	02/13/23	New Hire
Valladares, Jennia	Nutrition Service Worker/ District Wide	02/14/23	New Hire
Vasanth, Subbulakshmi	Kids Club Paraprofessional/MES	03/14/23	New Hire
Walsh, Robert	Baseball Asst Coach/ERHS	03/20/23-06/23/23	Extracurricular
Waste, Brianne	Boys Golf Assistant Coach/WHS	03/20/23-06/15/23	Extracurricular
Weid, Madeline	Softball Assistant Coach/ERHS	03/14/23-06/09/23	Extracurricular
Weiss, Karen	Girls Golf Head Coach/WHS	03/20/23-06/15/23	Extracurricular
Weyer, Steve	Baseball Asst Coach/ERHS	03/20/23-06/23/23	Extracurricular
Wintheiser, Kyle	Paraprofessional/ ROES	02/24/23	Rehire
Worwa, Jason	Boys Lax Head Coach/WHS	04/03/23-06/18/23	Extracurricular
Young, Tony	Softball Assistant Coach/PHS	03/14/23-06/09/23	Extracurricular
Zang, Erin	Paraprofessional/ OMS	02/27/23	New Hire
Zeferino, Maria	Custodian/DSC	03/07/23	New Hire

RECOMMENDATION - Approval

