

## ADMINISTRATIVE REPORT

**DATE:** August 25, 2022  
**TOPIC:** 5.7 – August 11, 2022 Board Meeting Minutes  
**PRESENTER:** Dayna Pottratz, Executive Assistant to the Superintendent & School Board  
**REFERENCE TO POLICY/STATUTE:** Policy 204, School Board Meeting Minutes

### A. PURPOSE OF REPORT

- a. Approval of the following School Board Meeting minutes

August 11, 2022

- 1.0 **Call to Order: Roll Call:** Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, August 11, 2022. The meeting was called to order by Chair Sharon Van Leer, at 6:00pm at the District Service Center, 7362 East Point Douglas Road South, Cottage Grove, MN 55016. School Board Members present: Melinda Dols, Louise Hinz, Simi Patnaik, Katie Schwartz, Eric Tessmer and Sharon Van Leer. Pat Driscoll was absent. Superintendent Julie Nielsen was present.
- 2.0 **Pledge of Allegiance**
- 3.0 **Approval of Agenda:** It was motioned by Simi Patnaik and seconded by Louise Hinz to approve an amended agenda, adding Approval of Canvas results. All in favor, none opposed, motion carried.



#### 4.0 **District Highlight**

4.1 Introduction of New Directors, presented by Julie Nielsen, Superintendent. Director of Human Resource, Abby Baker, Director of Professional Development, Mark McIlmoyle and Director of Teaching and Learning – Elementary, Arthur Williams were introduced and welcomed to their new roles.

#### 5.0 **Workshop Item**

5.1 Workshop Meetings, introduced by Julie Nielsen, Superintendent. The board had discussions about recording workshop meetings. Superintendent Nielsen will return with costs for additional microphones that work with streaming.

#### 6.0 **Information Items**

6.1 Staffing Update, presented by Abby Baker, Director of Human Resources. She shared the current open positions in varying bargaining groups.

6.2 First Reading of Proposed Policy Changes, presented by Julie Nielsen, Superintendent. The board requested to keep things consistent to remove all procedures from policies and make them into a separate document. There was no sign up for comment on the proposed changes.

7.0 **Reports and Comments:** Superintendent Nielsen reported on Student Improvement Plans, welcome back events with teachers, transportation, nutrition services and panning after the failed bond vote. Sharon Van Leer attended SoWashCo CARES Meeting & Woodbury Equity group regarding housing. Melinda Dols attended the 916 school board meeting and highlighted the 916 student built home. Louise Hinz noted the board created a new superintendent evaluation tool and self-evaluation tool for the school board to use. She also connected with her assigned schools and heard good things about the kickoff events happening for the new school year. Simi Patnaik attended CFAC and Policy Committee meetings, Skoolie events and MSBA webinars.

#### 8.0 **Future Meeting Dates:**

August 25, 2022 – School Board Business Meeting (DSC/6:00 p.m.)

September 8, 2022 – School Board Workshop Meeting (DSC/6:00 p.m.)





- 9.0 **Adjournment:** The board did not receive the necessary documents from Washington County prior to the end of the meeting, therefore will need to hold a special emergency meeting tomorrow to meet state statute to canvass the election results. The meeting adjourned at 7:33pm.

