

# SOUTH WASHINGTON COUNTY SCHOOLS SCHOOL BOARD

7362 East Point Douglas Rd S. Cottage Grove, MN 55016

#### **ADMINISTRATIVE REPORT**

**DATE:** May 19, 2022

**TOPIC:** 6.10 – Extended Field Trips

**PRESENTER:** Jennifer Thomas, Office Coordinator for Assistant

Superintendents,

Dr. Tyrone Brookins, Kelly Jansen & Kristine Schaefer

**REFERENCE TO POLICY/STATUTE:** Policy 610

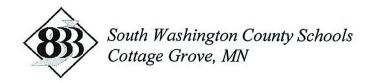
#### A. PURPOSE OF REPORT

- **a.** June 15-24, 2022 East Ridge and Woodbury High School French Program 20 students and 3 adult supervisors will travel to France and Spain. The students will immerse themselves in the French and Spanish languages, cultures through guided tours, exploration, food/interactive activities. (Natalie Bird)
- **b.** August 26-27, 2022 Woodbury High School Girls Soccer 40 students and 3 adult supervisors will travel to Duluth, MN. to participate in two non-conference games. (Pat Malicki)

## RECOMMENDATION

**Approval** 





## 610 EXTENDED FIELD TRIP FORM

Staff	Member(s) Responsible (Name and phone): Natalie Bird 651-425-2440	
Scho	ool and Program: East Ridge High School / Woodbury High School French program	
Date	of Requested Trip: June 15-24, 2022	
1.	What group is taking this trip? District 833 students grades 9-12	
	Estimated # of Students Adult Supervisors 3	
2.	Destination: France and Spain	
	Date/Time of Departure:June 15 PM	
	Date/Time of Return: June 24 TBA	
3.	State purpose and educational value of trip (attach information to form if needed). To immerse in the French and Spain languages and cultures through guided tours, exploration, food, and interactive activities.	
4.	Name the manner of travel and the carrier.  Will be traveling to and from Europe by plane and traveling within France and Spain via coach bus, or metro. (I do not have the exact airline or bus company yet from EF tours.)	
5.	State proposed housing arrangements. Staying at a variety of hotels. (TBA from EF Tours)	
6.	Describe parental involvement in planning – including who, what, where, when and how. Parents are required to attend all trip meetings to help prepare the students for travel. One parent has enrolled to travel with the group.	
7.	List participants (reminder to have participants complete parent/guardian permission form).  19 students from both WHS and ERHS. 1 student from PHS.	

12.	2. State evaluation procedures.	
13.	<ol> <li>List any proposed precautions, special needs, special co- applicable.</li> <li>Masks, covid testing before we go on tour, and again be are vaccinated.</li> </ol>	
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Signa	Signature of Staff Member Responsible: Natalie Bird	
Date	Date field trip request was submitted to Principal: 4/20/22	Neglet with register of the engineers
Princ	rincipal/Administrator Signature and Date:	
	Approved: Not Approved:	
	********************	
Assis	Assistant Superintendent Signature and Date:	Syde
Appro	Approved: Not Approved:	
****	****************	**********
Schoo	chool Board Review Date:	
Appro	pproved: Not Approved:	



### 610 EXTENDED FIELD TRIP FORM

Staff N	Member(s) Responsible (Name and phone): Pat Malicki 651-425 - 5486
Schoo	l and Program: WHS Girl's Soccer
Date o	f Requested Trip: Friday August 26 <sup>th</sup> 2022 and Sat August 27 <sup>th</sup> ,2022
1.	What group is taking this trip? WHS Girl's Soccer
	Estimated # of Students40 Adult Supervisors3
2.	Destination: Duluth, MN
	Date/Time of Departure: 8/26/22 at 9:00 AM
	Date/Time of Return: <u>8/27/22 at 5:00</u>
3.	<ul> <li>State purpose and educational value of trip (attach information to form if needed).</li> <li>Team building</li> <li>Play two nonconference teams for both the Varsity and JV teams</li> </ul>
4.	Name the manner of travel and the carrier.  • Rent a coach bus (Minnesota Coaches Inc Bus Company)
5.	State proposed housing arrangements.  • Stay at a hotel in the Duluth area:

- 6. Describe parental involvement in planning including who, what, where, when and how.
  - WHS Girls' Soccer Booster Club will be planning the bus rental, fundraising, and hotel arrangement.
    - o Stephanie Williams Booster Club President
    - o Desiree Leinhard Booster Club Vice President
    - o Aleisha Lee Booster Club Treasurer

Country Inn and Suites 4257 Haines Road Duluth MN 55811

218-466-3312

- 7. List participants (reminder to have participants complete parent/guardian permission form).
  - Any WHS student that makes the girl's Varsity or JV soccer team
- 8. Describe the manner of selecting participants.
  - All players who earn a position on either the Varsity or JV soccer teams during tryout starting on 8/15/22
- 9. Indicate who will be in charge of supervising the trip.
  - Pat Malicki, Erin Diamond, WHS Girls Booster Club, and parent chaperones
- 10. State the safety precautions and procedures for emergencies while on the trip.
  - All players will fill out the permission form including emergency contact information.
  - All players as well as parents will be given a trip agenda before the trip
- 11. Give budget costs, how trip will be funded and estimated cost per student.
  - Approximately \$180.00/ student.
  - Booster Club will help pay for cost of the trip through fundraising.
  - Scholarships are available. (Through Booster club fundraisers)
- 12. State evaluation procedures.
  - Discussions with Girls Soccer booster club, student athletes, coaches, and Athletic Director
- 13. List any proposed precautions, special needs, special concerns, student concerns, if applicable.
  - None

Signature of Staff Member Responsible:
Date field trip request was submitted to Principal: 5/2/22
Principal/Administrator Signature and Date: Socli Foeble Jeh
Approved: $\frac{5/3}{22}$ Not Approved:
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Assistant Superintendent Signature and Date: 19/9/25
Approved: Not Approved:
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School Board Review Date:
Approved: Not Approved: