



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Pottratz, Executive Assistant to the Superintendent

DATE: November 14, 2019

TOPIC/PURPOSE OF REPORT: Approval of the October 24, 2019 School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: November 21, 2019

REPORT

District 833
School Board Regular Meeting
Unofficial Clerk's Summary

October 24, 2019

- 1.0 Call to Order; Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, October 24, 2019. The meeting was called to order by Chair Tracy Brunnette, at 6:30pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette, Pat Driscoll, Ron Kath, Katie Schwartz, Sharon Van Leer and Michelle Witte. Heather Hirsch was absent. Student Board Representatives, Maya Mehra (WHS), Emily Thompson (PHS) and Hannah Poor (ERHS) were present. Superintendent Keith Jacobus was present.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Sharon Van Leer, seconded by Ron Kath to approve the agenda. All in favor, none opposed, motion carried.
- 4.0 District Highlights: OMS Principal, Joni Hagebock introduced Brooke Clevenger and Andrea Kleoppel, both selected as the Cottage Grove Area Educators of the Year.
- 5.0 Public Comment:
Kelli Carlson, from Cottage Grove, commented on birthday treats & holidays.
Brenda Cummings from St. Paul Park commented on inclusion & birthday treats.
- 6.0 Consent Items: It was moved by Sharon Van Leer to approve the consent agenda, seconded by Katie Schwartz. All in favor, none opposed, motion carried.
 - 6.1 Approval of Retirements, Resignations and Terminations
 - 6.2 Approval of Leaves of Absence

- 6.3 Approval of New Employees/Change of Status
- 6.4 Approval of Extended Field Trips
- 6.5 Approval of Electronic Fund Transfers
- 6.6 Approval of Resolution to Accept Gifts
- 6.7 Approval of September 26, 2019 School Board Meeting Minutes
- 6.8 Approval of October 10, 2019 School Board Meeting Minutes
- 6.9 Approval of agreement with Washington County Elections Division
- 6.10 Approval of Grant Awards

- 7.0 Workshop Items: Agenda item scheduled for the November 7, 2019 meeting

- 8.0 Information Items:
 - 8.1 Safety Update & Raptor System, presented by Mike Johnson, Assistant Superintendent and Napoleon Genereux, Security Coordinator. They shared an overview of the district's emergency response system and enhancements to safety and security in the District.

 - 8.2 American Indian Education Plan, presented by Cori Thompson, Director of Achievement and Integration and Brittney Amitrano, Cultural Liaison. They shared last years goals and the plan for 2019-20.

 - 8.3 Financial Update, presented by Dan Pyan, Director of Finance and Operations. He shared the current status of the budget and predictions for the upcoming year.

- 9.0 Discussion Items: None.

- 10.0 Action Items:
 - 10.1 Approval of Open Enrollment & IDT Parameters, presented by Julie Nielsen Assistant Superintendent. Information was shared at the October 10, 2019 meeting. It was moved by Katie Schwartz, seconded by Sharon Van Leer to approve the parameters. All in favor, none opposed, motion carried.

 - 10.2 Approval of Resolution of Support of MN State High School League Grants, presented by Mike Johnson, Assistant Superintendent. It was moved by Pat Driscoll, seconded by Katie Schwartz to approve the resolution. Tracy Brunnette, Pat Driscoll, Ron Kath, Katie Schwartz, Sharon Van Leer and Michelle Witte voted in favor. Heather Hirsch was absent. None opposed. Motion carried.

 - 10.3 Approval of Policy 509.1, presented by Mike Johnson, Assistant Superintendent. This policy was presented at the October 10, 2019 meeting. It was moved by Pat Driscoll, seconded by Ron Kath to approve the changes. All in favor, none opposed. Motion carried.

- 11.0 Reports and Comments:
 - 11.1 Superintendent's Report: Dr. Jacobus reported on the updates to the Board Room.
 - 11.2 Student School Board Representatives Reports:
 - Maya Mehra (WHS) reported the WHS homecoming dance and game, noting they are the conference champs for the second year in a row. She reported on the game against ERHS, which had a larger crowd than the homecoming game. They are starting registration sooner this year. Their Veteran's Day Program will be held on November 11th and the NHS blood drive is November 12th. During the Cross Country sections game, they had 3 people qualify for State.

 - Hannah Poor (ERHS) reported on early registration, the practice ACT, Veterans Day ceremony, college apps and cupcakes in October, student council doing a toiletry drive and their NHS blood drive just completed. Fall musical coming up. Football section quarter finals are coming up. The Boys soccer team won the section championships and they have a semi-final game next week.

- 12.0 Future Meeting Dates:
 - 12.1 November 7, 2019 – School Board Meeting (DSC/6:30 p.m.)
 - 12.2 November 21, 2019 – School Board Meeting (DSC/6:30 p.m.)

- 13.0 Adjournment: The meeting adjourned at 7:56 pm.