



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

7362 E. Point Douglas Rd. S.
Cottage Grove, MN 55016

Phone: 651-425-6300 Fax: 651-425-6318

ADMINISTRATIVE REPORT*Revised
*Changes marked in **BOLD**

TO: Members of the School Board
Dr. Keith Jacobus, Superintendent

FROM: Dr. Kevin Witherspoon
Director of Human Resources
651.425.6255

DATE: **November 21, 2019**

TOPIC/PURPOSE OF REPORT: Resignations and Terminations/Approval of Leave of Absence /
Approval of New Hires-Change of Status

REFERENCE TO POLICY/STRATEGIC PLAN: Climate and Culture

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: November 21, 2019

REPORT

Agenda Item 6.1 – Retirements, Resignations, and Terminations:

Name	Assignment/Building	Last Day Worked	Type/Reason
Born, Carol	Paraprofessional/VCES	11/18/19	Resignation
Brooksby, Aaron	Bus Driver/TRANS	11/11/19	Resignation
Ermisch, Carl	Paraprofessional/ERHS	12/20/19	Resignation
Graham, Charles	Teacher/OMS	11/11/19	Resignation
Herber, Ellen	Paraprofessional/WMS	11/26/19	Resignation
Phetteplace, Candice	Paraprofessional/VCES	12/20/19	Resignation
Smith, Diana	Teacher/SPSVC	12/20/19	Retirement
Smith, Trish	Teacher/ERHS	TBD	Resignation Pending Suitable Replacement
Somers, Susan	ECFE Site/Outreach Coord./DPC	10/25/19	Resignation
Srivastava, Meghna	Paraprofessional/VCES	11/08/19	Resignation
Stevens, Teresa	Teacher/GCES	04/03/20	Retirement
Treadway, Robert	Bus Driver/TRANS	11/11/19	Resignation
Weah, Mike	Paraprofessional/PHS	11/14/19	Resignation

Agenda Item 6.1 – Retirements, Resignations, and Terminations (Cont'd):

Weidner, Lovette	Bus Assistant/TRANS	11/06/19	Resignation
Wennerlyn, Kim	Paraprofessional/AES	06/07/19	Resignation (no return from leave)

Agenda Item 6.2 – Approval of Leave of Absence:

Name	Assignment/Building	Effective Date	Type of Leave
Craig, Melissa	Teacher/WES	11/18/19-12/20/19	Paid - FML
DeGrote, Jessica	Teacher/DPC	11/04/19-12/10/19	Paid – FML
		12/11/19-01/03/20	Unpaid - FML
Grau, Terrence	Paraprofessional/ERHS	11/11/19-11/18/19	Paid
		11/19/19-02/14/20	Unpaid
Jeffers, Jamaica	Teacher/OMS	10/28/19-12/20/19	Paid - FML
		01/02/20-01/31/20	Unpaid - FML
Kendall, Julie	Paraprofessional/HES	11/01/19-02/01/20	Paid – FML
Lankow, Deanna	Paraprofessional/OMS	01/02/20-05/22/20	Unpaid
LeVasseur, Steven	Bus Driver/TRANS	11/18/19-01/18/20	Paid/Unpaid Intermittent - FML
Nehman, Lindsay	Teacher/HES	01/02/20-01/09/20	Paid - FML
		01/10/20-04/01/20	Unpaid - FML
Nelson, Patricia	Custodian/CGMS	11/08/18-10/30/20	Paid/Unpaid - Intermittent
		08/23/19-12/02/19	Paid/Unpaid (Revised End Date)
Reilly, Allison	Teacher/HES	11/06/19-12/16/19	Paid- FML
		12/17/19-01/31/20	Unpaid- FML
Schrankler, Pamela	Office Professional/PHS	10/24/19-11/13/19	Paid - FML
Siegling, Kathy	Paraprofessional/WHS	10/28/19-11/15/19	Paid - FML
		11/18/19-11/19/19	Unpaid - FML
Speirs, Michelle	Paraprofessional/CGES	09/04/19-12/02/19	Unpaid
Stevens, Teresa	Teacher/GCES	01/10/20-04/03/20	Paid - FML

Agenda Item 6.3 – Approval of New Employees / Change of Status:

Name	Assignment/Building	Effective Date	Reason
Akporherhe, Ochuko	Paraprofessional/WMS	11/04/19	New Hire
Allen-Armstrong, Cassie	Elementary Choir/HES	09/03/19-06/05/20	Extracurricular
Anderson, Sarah	Student Council Advisor/WMS	09/04/19-06/05/20	Extracurricular
Atkins, William	Yearbook Editor/LMS	09/04/19-06/05/20	Extracurricular
Bartholomew, Kathryn	Transition Coordinator/LMS	09/04/19-06/05/20	Extracurricular
Bolin, Weston	Boys Hockey Head Coach/WHS	11/11/19-03/08/20	Extracurricular
Boreen, Bryan	Boys Hockey Asst. Coach/WHS	11/11/19-03/08/20	Extracurricular
Born, Laura	Communication Specialist	11/18/19	New Hire
Buchmeier, Valdin	Elementary Orchestra/Misc.	09/03/19-06/05/20	Extracurricular
Buckeye, Beau	Nordic Ski Asst. Coach/WHS	11/11/19-02/14/20	Extracurricular
Burke, Pamela	Elementary Band/Misc.	09/03/19-06/05/20	Extracurricular
Burman, Gregory	Math League Advisor/LMS	09/04/19-06/05/20	Extracurricular
Burwick, Stacey	Elementary Orchestra/Misc.	09/03/19-06/05/20	Extracurricular
Carstensen, Logan	Speech/Debate Team/LMS	09/04/19-06/05/20	Extracurricular
	Student Council Advisor/LMS	09/04/19-06/05/20	Extracurricular
Casper, Breanna	Orchestra Director/WMS	09/04/19-06/05/20	Extracurricular
	Select Ensemble/WMS	09/04/19-06/05/20	Extracurricular
Cave, Zachary	Boys Basketball Asst. Coach/PHS	11/18/19-03/21/20	Extracurricular
Childs, Gina	Math League Advisor/WMS	09/04/19-06/05/20	Extracurricular
Creagh, Christine	Transition Coordinator/LMS	09/04/19-06/05/20	Extracurricular

Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):

Crews, Jamie	Musical Vocal Director/OMS	09/04/19-06/05/20	Extracurricular
	One Act Play Director/OMS	09/04/19-06/05/20	Extracurricular
Diamond, Gary	Wrestling Asst. Coach/WHS	11/18/19-03/01/20	Extracurricular
Diediker, Megan	Girls Basketball Asst. Coach/PHS	11/11/19-03/14/20	Extracurricular
Donnelly, David	Weight Room Advisor/WMS	09/04/19-06/05/20	Extracurricular
Dornfeld, Brandon	Girls Hockey Asst. Coach/PHS	10/28/19-02/22/20	Extracurricular
Dowling, Tammy	Custodian/LMS	11/25/19	Change in Position
Duclos, Barbara	Nutrition Services Worker/Float	11/04/19	New Hire
Eberhardt, Brian	Transition Coordinator/LMS	09/04/19-06/05/20	Extracurricular
Ecker, Misty	Paraprofessional/WES	11/01/19	Part Time w/Benefits to Full Time
Ellison, Cynthia	Elementary Band/Misc.	09/03/19-06/05/20	Extracurricular
Ermer, Jordan	Skiing Nordic Asst. Coach/WHS	11/11/19-02/14/20	Extracurricular
Errickson, Arthur	Girls Basketball Asst. Coach/PHS	11/11/19-03/14/20	Extracurricular
Farmer, Alisa	Gymnastics Asst. Coach/PHS	11/11/19-02/22/20	Extracurricular
Fife, Becky	Paraprofessional/HES	10/28/19	No Benefits to Part Time w/Benefits
Flaata, Alison	Gymnastics Head Coach/PHS	11/11/19-02/22/20	Extracurricular
Flaata, Jared	Gymnastics Asst. Coach/PHS	11/11/19-02/22/20	Extracurricular
Fleming, Hannah	Elementary Choir/PES	09/03/19-06/05/20	Extracurricular
Flores Gomez, Leticia	Nutrition Services/ Paraprofessional/MES/LMS	11/13/19	Part Time to Full Time
Fryklund, Richard	Weight Room Co-Advisor- Winter/PHS	11/11/19-03/14/20	Extracurricular
Gangi, Trista	Paraprofessional/OMS	11/06/19	New Hire
Getlaff, Kent	Boys Basketball Coach/WHS	11/18/19-03/20/20	Extracurricular
Gunder, Sharon	Elementary Band/Misc.	09/03/19-06/05/20	Extracurricular
Hannah, Deborah	Paraprofessional/PHS	11/26/19	Full Time to Sub
Hofmann, Cody	Boys Basketball Asst. Coach/PHS	11/18/19-03/21/20	Extracurricular
Holtan, Melissa	Paraprofessional/GCES	11/15/19	Part Time to Sub
Jensen, Karl	Transition Coordinator/LMS	09/04/19-06/05/20	Extracurricular
Jensen, Ryan	Skiing Nordic Asst. Coach/WHS	11/11/19-02/14/20	Extracurricular
Johnson, Elizabeth	Yearbook Assistant Editor/WMS	09/04/19-06/05/20	Extracurricular
Keller, Alison	Elementary Band/Misc.	09/03/19-06/05/20	Extracurricular
Kellermann, Jesse	Elementary Orchestra/Misc.	09/03/19-06/05/20	Extracurricular
Kemper, Wayne	Boys Hockey Asst. Coach/PHS	11/11/19-03/07/20	Extracurricular
Kerttula, Erin	Newspaper Editor/WMS	09/04/19-06/05/20	Extracurricular
Keys, Anna	Girls Hockey Asst. Coach/PHS	10/28/19-02/22/20	Extracurricular
Kirchenwitz, Megan	Girls Basketball Coach/WHS	11/11/19-03/14/20	Extracurricular
Klemestrud, Steven	Custodian/BES	10/21/19	Part-Time to Full-Time
Knutson, Ryan	Boys Basketball 9 th Grade Coach/WHS	11/18/19-03/20/20	Extracurricular
Koch, Charles	Boys Basketball Asst. Coach/PHS	11/18/19-03/21/20	Extracurricular
Koschak, Diane	Elementary Choir/VCES	09/03/19-06/05/20	Extracurricular
Krussow, Abbey	Custodian/ERHS	11/12/19	New Hire
Kutzke, Amanda	Skiing Nordic Asst. Coach/WHS	11/11/19-02/14/20	Extracurricular
LaBrosse, James	Wrestling Co-Head Coach/PHS	11/18/19-02/29/20	Extracurricular
Lafontaine-Larson, Shantelle	NHS Advisor/LMS	09/04/19-06/05/20	Extracurricular
LaShomb, Scott	Boys Hockey Asst. Coach/WHS	11/11/19-03/08/20	Extracurricular
Lawson, Garnett	Paraprofessional/OMS	11/04/19	New Hire
Lindner, John	Director of Prog., Eval. Research, & Assessment/DSC	12/09/19	New Hire
Loftus, Karen	Paraprofessional/AES/WES	11/06/19	Sub to Part Time

Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):

Marget, Greg	Elementary Orchestra/Misc.	09/03/19-06/05/20	Extracurricular
McGinty, Lori	Newspaper Advisor/LMS	09/04/19-06/05/20	Extracurricular
Mills, Jamey	Transition Coordinator/WMS	09/04/19-06/05/20	Extracurricular
Moris, Michael	Custodian/ERHS	11/22/19	New Hire
Morley, Helen	Elementary Choir/PHEs	09/03/19-06/05/20	Extracurricular
Moser, John	Boys Hockey Head Coach/PHS	11/11/19-03/07/20	Extracurricular
Pape, Scott	Girls Basketball 9 th Grade Coach/WHS	11/11/19-03/14/20	Extracurricular
Pederson, Linda	Chess Club Advisor/WMS	09/04/19-06/05/20	Extracurricular
Peterson, Katherine	Elementary Band/Misc.	09/04/19-06/05/20	Extracurricular
Petroske, Michele	Bus Driver/Paraprofessional/CGMS	11/06/19	Part Time to Full Time
Polley, Richard J.	Girls Basketball JV Coach/WHS	11/11/19-03/14/20	Extracurricular
Provencher, Tamara	Dance Line/LMS	09/04/19-06/05/20	Extracurricular
	One Act Play Director/LMS	09/04/19-06/05/20	Extracurricular
	Musical Director/LMS	09/04/19-06/05/20	Extracurricular
Rabiu, Uthman	Wrestling Asst. Coach/WHS	11/18/19-03/01/20	Extracurricular
Ramakrishnan, Usha	Paraprofessional/WES	10/28/19	New Hire
Rasmussen, Matthew	Chess Club Advisor/LMS	09/04/19-06/05/20	Extracurricular
Ricks, Sammy	Boys Basketball JV Coach/WHS	11/18/19-03/20/20	Extracurricular
Roberts, Burton	Boys Basketball Asst. Coach/WHS	11/18/19-03/20/20	Extracurricular
Rudh, Christopher	Boys Hockey Asst. Coach/PHS	11/11/19-03/07/20	Extracurricular
Rudich, Jack	Bus Driver/TRANS	11/04/19	Part-Time w/Benefits to Full-Time
Saindon, Kellie	Math League Advisor/WMS	09/04/19-06/05/20	Extracurricular
Schilling, Patrick	Wrestling 9 th Grade Coach/PHS	11/18/19-02/29/20	Extracurricular
Schmitz, Gregory	Boys Basketball B Squad Coach/WHS	11/18/19-03/20/20	Extracurricular
Schwartz, Kathryn	Girls Basketball 9 th Grade Coach/PHS	11/11/19-03/14/20	Extracurricular
Shafer, Sandy	Paraprofessional/CES/GCES	10/28/19	Sub to Part Time
Shuster, Daniel	Girls Basketball Asst. Coach/WHS	11/11/19-03/14/20	Extracurricular
Simons, Michelle	Chess Club Advisor/WMS	09/04/19-06/05/20	Extracurricular
Slette, Mary	Elementary Band/Misc.	09/04/19-06/05/20	Extracurricular
Smith, Justin	Wrestling Head Coach/WHS	11/18/19-03/01/20	Extracurricular
Spain, Shelley	Yearbook Editor/WMS	09/04/19-06/05/20	Extracurricular
Spraetz, Andrew	Wrestling Co-Head Coach/PHS	11/18/19-02/29/20	Extracurricular
Srivastava, Meghna	Paraprofessional/VCES	11/06/19	New Hire
Staley, Douglas	Strength/Conditioning Coach- Winter/PHS	11/11/19-03/14/20	Extracurricular
Stofer, Kevin	Boys Hockey Asst. Coach/WHS	11/11/19-03/08/20	Extracurricular
Stolarzyk, Brett	Wrestling Asst. Coach/WHS	11/18/19-03/01/20	Extracurricular
Sullivan, Suela	Elementary Choir/GCES	09/03/19-06/05/20	Extracurricular
Theobold, William	Weight Room Co-Advisor- Winter/PHS	11/11/19-03/14/20	Extracurricular
Tolkinen, Stephanie	Girls Basketball Coach/PHS	11/11/19-03/14/20	Extracurricular
Tolla, Medina	Paraprofessional/ROES	10/29/19	Part Time to Full Time
Tollefsbol, Michael	Boys Hockey Asst. Coach/WHS	11/11/19-03/08/20	Extracurricular
Torgerson, Ashley	Paraprofessional/CGMS	10/21/19	Part Time to Full Time
Triemert, Ryne	Boys Hockey Asst. Coach/WHS	11/11/19-03/08/20	Extracurricular
Utell, Michael	Elementary Band/Misc.	09/03/19-06/05/20	Extracurricular
Valdes, Ivette	Paraprofessional/MES	11/06/19	New Hire
Vang, Liali	Teacher/AES-SWAHS	10/21/19	New Hire (0.8 FTE)
Venkatesh, Anuradha	Paraprofessional/DPC/WES	11/01/19	Part Time to Full Time
Voegele, Andrew	Skiing Nordic Head Coach/WHS	11/11/19-02/14/20	Extracurricular
Weah, T. Michael	Boys Basketball Head Coach/PHS	11/18/19-03/21/20	Extracurricular

Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):

Weeks, Abbie	Gymnastics Head Coach/WHS	11/11/19-02/21/20	Extracurricular
Wendroth, Timothy	Boys Basketball 9 th Grade Coach/PHS	11/18/19-03/21/20	Extracurricular
Wolfgram, Karlotta	Paraprofessional/VCES	11/01/19	No Benefits to Part Time
Ybarra, Mark	Long Term Teacher Sub/OMS	10/28/19-02/03/20	Sub to Long Term Sub
Young, Tony	Girls Basketball Asst. Coach/PHS	11/11/19-03/14/20	Extracurricular