



## South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

### District Service Center

7362 E. Point Douglas Rd. S.

Cottage Grove, MN 55016

Phone: 651-425-6300 Fax: 651-425-6318

### ADMINISTRATIVE REPORT

TO: Members of the School Board  
Keith Jacobus, Superintendent

FROM: Michael Johnson, Assistant Superintendent

DATE: October 16, 2019

TOPIC/PURPOSE OF REPORT: Safety Update and Raptor Visitor Management System

REFERENCE TO POLICY/  
STRATEGIC PLAN: Policy 806 Crisis Management  
Policy 806.2 Buildings and Grounds Security  
Policy 807 Health and Safety

RECOMMENDED BOARD ACTION: Informational

DATE FOR BOARD ACTION: October 24, 2019

### REPORT

Starting in the Summer of 2019, our District has implemented a change to our emergency response materials and overall protocol. These changes do not substantially change our actions, but they do simplify our language. This makes our situations clearer to substitutes and visitors, and also aligns with Washington County public safety directives.

Furthermore, we have begun to use a new visitor management system to provide an additional layer of security for our schools. District 833 will continue to welcome all visitors and encourage all parents to be an active part of their children's educational experience. This change is simply to enhance the safety and security of both students and staff by better tracking who is in our schools and prohibiting or limiting access to those who pose a potential threat.

Napoleon Genereux, our district's Emergency Preparedness Coordinator, and Mike Johnson will be in attendance to present the changes to our emergency response materials, the information flow to staff and stakeholders, and the key components of the visitor management system.