



## South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

**District Service Center**

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**ADMINISTRATIVE REPORT** \*Revised  
\*Changes marked in **BOLD**

TO: Members of the School Board  
Dr. Keith Jacobus, Superintendent

FROM: Dr. Kevin Witherspoon  
Director of Human Resources  
651.425.6255

DATE: July 18, 2019

TOPIC/PURPOSE OF REPORT: Resignations and Terminations/Approval of Leave of Absence /  
Approval of New Hires-Change of Status

REFERENCE TO POLICY/STRATEGIC PLAN: Climate and Culture

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: July 18, 2019

### REPORT

**Agenda Item 6.1 – Retirements, Resignations, and Terminations:**

| <u>Name</u>       | <u>Assignment/Building</u>         | <u>Last Day Worked</u> | <u>Type/Reason</u> |
|-------------------|------------------------------------|------------------------|--------------------|
| Callero, Michelle | Teacher/RRES                       | 06/07/19               | Resignation        |
| Dahl, Emily       | Teacher/MES                        | 06/07/19               | Resignation        |
| Donarski, Erin    | Teacher/ERHS                       | 06/11/19               | Resignation        |
| Felipe, Nicole    | Paraprofessional/LRES              | 06/05/19               | Resignation        |
| Jones, Marlon     | Bus Mechanic/TRANS                 | 06/27/19               | Resignation        |
| Larsen, Reid      | Teacher/CGMS                       | 06/11/19               | Resignation        |
| Liljedahl, Tyler  | Paraprofessional/VCES              | 06/05/19               | Resignation        |
| Lippert, Reina    | Paraprofessional/VCES              | 06/05/19               | Resignation        |
| Lohmann, Nancy    | Paraprofessional/CGMS              | 06/07/19               | Retirement         |
| Lovgren, Dennis   | Bus Driver/TRANS                   | 06/07/19               | Resignation        |
| McNeill, Kevin    | Teacher/ERHS                       | 06/11/19               | Resignation        |
| Moon, Taylor      | Strength & Conditioning Coach/ERHS | 06/10/19               | Resignation        |

**Agenda Item 6.1 – Retirements, Resignations, and Terminations (Cont'd):**

| <b>Name</b>            | <b>Assignment/Building</b>  | <b>Last Day Worked</b> | <b>Type/Reason</b> |
|------------------------|-----------------------------|------------------------|--------------------|
| Moon, Taylor           | Weight Room Supervisor/ERHS | 06/10/19               | Resignation        |
| <b>Olson, Leela</b>    | <b>Principal/VCES</b>       | <b>TBD</b>             | <b>Resignation</b> |
| Palm, Stacey           | Asst. Dance Coach/ERHS      | 02/22/19               | Resignation        |
| Schultz, Ashley        | Teacher/WMS                 | 06/11/19               | Resignation        |
| <b>Skeens, Sabrina</b> | <b>Teacher/CGMS</b>         | <b>06/11/19</b>        | <b>Resignation</b> |
| <b>Walsh, Amber</b>    | <b>Teacher/OMS</b>          | <b>06/11/19</b>        | <b>Resignation</b> |
| Zweber, Scott          | Night Engineer/NES          | 06/28/19               | Resignation        |

**Agenda Item 6.2 – Approval of Leave of Absence:**

| <b>Name</b>           | <b>Assignment/Building</b>  | <b>Effective Date</b> | <b>Type of Leave</b>        |
|-----------------------|-----------------------------|-----------------------|-----------------------------|
| Altendorfer, Kathleen | Bus Driver/TRANS            | 05/21/19-07/31/19     | Paid – Revised End Date     |
| Esboldt, Kevin        | Maintenance Mechanic/DSC    | 05/27/19-06/21/19     | Paid                        |
| Freeman, Patricia     | ECFE Office Coordinator/DPC | 06/06/19-06/21/19     | Unpaid                      |
| Hatch, Lori           | Paraprofessional/PHS        | 05/24/19-06/07/19     | Unpaid                      |
| Lemke, Amy            | Teacher/DPC                 | 07/08/19-08/02/19     | Paid                        |
|                       |                             | 08/05/19-08/16/19     | Unpaid                      |
| Munson, Lori          | Teacher/CGMS                | 08/26/19-03/16/20     | Paid – Revised End Date-FML |
|                       |                             | 03/17/20-06/09/20     | Unpaid                      |
| Murtagh, Linda        | Paraprofessional/WES        | 05/24/19-06/05/19     | Paid – FML                  |
| Ness, Lloyd           | Teacher/PHS                 | Wksp 19-Wksp 20       | Unpaid (.47 FTE)            |
| Trost, Crystal        | ECSE Office Coordinator/DPC | 07/02/19-08/16/19     | Paid – FML                  |
| Tulgren, Mary         | Kids Club Supervisor/ROES   | 07/09/19-07/29/19     | Paid – FML                  |
|                       |                             | 07/30/19-08/19/19     | Unpaid – FML                |

**Agenda Item 6.3 – Approval of New Employees / Change of Status:**

| <b>Name</b>            | <b>Assignment/Building</b>          | <b>Effective Date</b> | <b>Reason</b>      |
|------------------------|-------------------------------------|-----------------------|--------------------|
| Asmus, Joan            | Teacher/PHS-Flex                    | 08/26/19              | New Hire           |
| Bartel, Carrie         | Teacher/CES                         | 08/20/19              | New Hire           |
| Bonngard, Emma         | Teacher/PHES                        | 08/20/19              | New Hire           |
| Brave, Melanie         | Teacher/SPSVC                       | 07/10/19              | New Hire           |
| Brookins, Bret         | Student Ambassador/ERHS             | 01/07/19-06/07/19     | Extra Curricular   |
| Christianson, Heather  | Teacher/WMS                         | 08/26/19              | Rehire             |
| DeLawyer, Kimberly     | Teacher/SPSVC                       | 08/26/19              | New Hire           |
| Devine, Zachary        | Teacher/CGMS                        | 08/26/19              | New Hire           |
| Emery, Claire          | Teacher/PHS                         | 08/26/19              | Rehire             |
| Greisgraber, Katherine | Teacher/PES-DIST                    | 08/20/19              | New Hire           |
| Herrera, Alexandra     | Teacher/ERHS                        | 08/26/19              | Rehire             |
| Housley, Carissa       | Teacher/CGMS                        | 08/26/19              | New Hire           |
| Hulse, Jay             | Custodian/LRES                      | 06/17/19              | New Hire           |
| Iturrino, Kristine     | Teacher/PHS                         | 08/26/19              | Rehire             |
| Jones, Jessica         | Teacher/OMS                         | 08/26/19              | Rehire             |
| Kerner, Cheryl         | Teacher/OMS                         | 08/26/19              | New Hire           |
| Kilbane, Colin         | Teacher/ERHS                        | 08/26/19              | New Hire           |
| Klem, Katarina         | Teacher/PHS                         | 08/26/19              | Rehire             |
| Lind, Nicole           | EL Coordinator/DSC                  | 07/01/19              | Rehire             |
| Lundein, Janna         | Teacher/CGMS                        | 08/26/19              | New Hire           |
| Magee, James           | Professional Development Coord./DSC | 07/01/19              | Change in Position |
| McElrath, Eileen       | Gifted Education Coord./DIST        | 07/01/19              | Change in Position |
| McKenzie, Laura        | Office Coordinator/PES              | 07/08/19              | Change in Position |

**Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):**

| <b>Name</b>              | <b>Assignment/Building</b>                | <b>Effective Date</b> | <b>Reason</b>      |
|--------------------------|---|-----------------------|--------------------|
| Memmer, Reagan           | Teacher/SPSVC                             | 07/10/19              | New Hire           |
| Moore, Lauren            | Student Ambassador/ERHS                   | 01/07/19-06/07/19     | Extra Curricular   |
| Nagahashi, Andrew        | Teacher/ERHS                              | 08/26/19              | New Hire           |
| Paulson, Charles         | Asst. Director of Teaching & Learning/DSC | 07/01/19              | Change in Position |
| Petroske, Michele        | Bus Driver/TRANS                          | 07/02/19              | Change in Position |
| Quinn, Christine         | Teacher/CES                               | 08/20/19              | New Hire           |
| Rickel, Robert           | Custodian/PHS                             | 07/08/19              | New Hire           |
| Salazar, Kristin         | Teacher/ROES                              | 08/20/19              | Rehire             |
| Scovill, Emily           | Teacher/RRES                              | 08/20/19              | New Hire           |
| Smith, Daniel            | Custodian/ERHS                            | 06/19/19              | New Hire           |
| Tesch, Elizabeth         | Teacher/OMS                               | 08/26/19              | Rehire             |
| <b>Thompson, Cori</b>    | Dir. of Ed. Achievement & Integration/DSC | <b>07/15/19</b>       | <b>New Hire</b>    |
| Umana-Rojas, Cristina    | Teacher/NFSI                              | 08/20/19              | New Hire           |
| Vlach, Kelly             | Teacher/VCES-RRES                         | 08/20/19              | New Hire           |
| <b>Wilking, Jennifer</b> | <b>Teacher/CGMS</b>                       | <b>08/26/19</b>       | <b>New Hire</b>    |
| Young-Dahl, Andrea       | Teacher/OMS                               | 08/26/19              | New Hire           |