



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board

FROM: Keith Jacobus, Superintendent

DATE: July 11, 2019

TOPIC/PURPOSE OF REPORT: Resolution relating to filing dates for affidavits of School Board candidacy

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 201.1

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: July 18, 2019

REPORT

Attached is the resolution that calls for approval of the dates for filing affidavits of candidacy for the office of school board member. The dates are July 30, 2019 through August 13, 2019. The school district will hold a general election for the purpose of electing three (3) School Board members for the terms of four (4) years. The general election will be held on Tuesday, November 5, 2019, between the hours of 7:00am and 8:00pm. The ballot will include those names that filed affidavits of candidacy during the legal filing period. It is recommended the board approve this resolution. Once approved, the district administration will proceed with any necessary legal postings within the required timeline.

RESOLUTION ESTABLISHING DATES
FOR FILING AFFIDAVITS OF CANDIDACY

BE IT RESOLVED by the School Board of Independent School District No. 833, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 833 shall begin on July 30, 2019, and shall close on August 13, 2019. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on August 13, 2019.

2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.

4. The notice of said filing dates shall be in substantially the following form:

**NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 833
(SOUTH WASHINGTON COUNTY SCHOOLS)
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 833 shall begin on July 30, 2019, and shall close at 5:00 o'clock p.m. on August 13, 2019.

The general election shall be held on Tuesday, November 5, 2019. At that election, three (3) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the school district clerk, Independent School District No. 833, 7362 E. Point Douglas Road S., Cottage Grove, MN 55016-3025. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or next ensuing general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00 o'clock p.m. on August 13, 2019.

Dated: July 18, 2019

BY ORDER OF THE SCHOOL BOARD

/s/

School District Clerk