



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

7362 E. Point Douglas Rd. S.

Cottage Grove, MN 55016

Phone: 651-425-6300 Fax: 651-425-6318

ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Pottratz, Executive Assistant to the Superintendent

DATE: June 12, 2020

TOPIC/PURPOSE OF REPORT: Approval of the May 21, 2020 School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: June 18, 2020

REPORT

District 833
School Board Regular Meeting
Unofficial Clerk's Summary

May 21, 2020

- 1.0 Call to Order; Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, May 21, 2020. The meeting was called to order by Chair Tracy Brunnette, at 6:30pm. This meeting was held virtually due to the current health pandemic of COVID-19 and pursuant to Minnesota Statute 13D.021.
- 2.0 Roll Call: School Board Members present were: Tracy Brunnette, Melinda Dols, Pat Driscoll, Louise Hinz, Simi Patnaik, Katie Schwartz and Sharon Van Leer. Student Board Representative, Maya Mehra (WHS) and Hannah Poor (ERHS) were present. Emily Thompson (PHS) was absent. Superintendent Keith Jacobus was present.
- 3.0 Approval of Agenda: It was moved by Sharon Van Leer, seconded by Louise Hinz to approve the agenda. A roll call vote was taken, Tracy Brunnette, Melinda Dols, Pat Driscoll, Louise Hinz, Simi Patnaik, Katie Schwartz and Sharon Van Leer in favor, none opposed, motion carried.
- 4.0 District Highlights: Winter Sports Highlights, presented by Phil Kuemmel, Park High School Activities Director, Sara Palodichuk, East Ridge High School Activities Director, and Marvin Wooten, Woodbury High School Activities Director.
- 5.0 Public Comment: Due to the volume of public comment submitted online and the common theme of many submissions, a few statements were read on the topics of student enrollment, grading, GPA and graduation. Common themes of submissions were stated.
- 6.0 Consent Items: It was moved by Melinda Dols, seconded by Katie Schwartz to approve the consent agenda items. A roll call vote was taken, all in favor, none opposed, motion carried.

- 6.1 Approval of Retirements, Resignations and Terminations
- 6.2 Approval of Leaves of Absence
- 6.3 Approval of New Employees/Change of Status
- 6.4 Approval of Electronic Fund Transfers
- 6.5 Approval of Resolution to Accept Gifts
- 6.6 Approval of April 23, 2020 School Board Meeting Minutes
- 6.7 Approval of May 7, 2020 School Board Meeting Minutes

- 7.0 Workshop Items: Agenda item scheduled for the June 4, 2020 meeting.

- 8.0 Information Items:
 - 8.1 Distance Learning in Community Education, presented by Bob Lawrence, Director of Community Education. Mr. Lawrence shared what Community Education, Early Learning and Adult Basic Education programs are doing during restrictions. He also shared summer plans.

 - 8.2 Nutrition Services Budget, presented by Wendy Peterson, Director of Nutrition Services. Ms. Peterson shared the impact of COVID on their budget and plans to preserve and increase their fund balance, including an increase in school lunch prices. This budget will return for approval at the June 18th meeting.

 - 8.3 First Reading of Proposed Updates to 400 Level Policies, presented by Mike Johnson, Assistant Superintendent. He reviewed the proposed changes. These will return at the June 4th meeting for approval.

- 9.0 Discussion Items: None.

- 10.0 Action Items:
 - 10.1 Approval of 2019-20 Revised Budget, presented by Dan Pyan, Director of Finance and Operations. It was moved by Pat Driscoll, seconded by Katie Schwartz to approve the revised budget. A roll call vote was taken. All in favor, none opposed, motion carried.

- 11.0 Reports and Comments:
 - 11.1 Superintendent's Report: Dr. Jacobus reported on grading and graduation during COVID-19 restrictions.

 - 11.2 Student School Board Representatives Reports:
Hannah Poor (ERHS) reported on their virtual Senior Awards ceremony and the zoom planning calls to create graduation speeches. She will be attending the University of Minnesota in the fall. Maya Mehra (WHS) reported on her zoom planning calls for graduation speeches and graduation planning, noting they ordered Senior t-shirts that day. She will also be attending the University of Minnesota in the fall.

- 12.0 Future Meeting Dates:
 - 12.1 June 4, 2020 – School Board Meeting (DSC/6:30 p.m.)
 - 12.2 June 18, 2020 – School Board Meeting (DSC/6:30 p.m.)

- 13.0 Adjournment: The meeting adjourned at 8:23 pm.