



## South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

**District Service Center**

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### ADMINISTRATIVE REPORT

TO: Members of the School Board  
Keith Jacobus, Superintendent

FROM: Julie Nielsen, Assistant Superintendent

DATE: May 5, 2017

TOPIC/PURPOSE OF REPORT: Final Update on North Elementary Boundary Transition

REFERENCE TO POLICY/STRATEGIC PLAN: Personalized Learning/Culture and Climate

RECOMMENDED BOARD ACTION: Information

DATE FOR BOARD ACTION: May 11, 2017

### REPORT

As part of the northern elementary attendance boundary transition, students who are experiencing a move from one elementary school to another will have the opportunity on May 18, to visit their new elementary school. This is being done as part of our **Celebrating our Schools** event where students will have the opportunity during the school day to visit the school and take a tour. In addition, staff and students will be available to answer questions. This will allow students transitioning to get to know some of the staff and students that will make their new school a great place to be. On the evening of May 18, parents will be invited back for a tour and to have any questions answered. Building principals will be sharing out information that is unique to their school, and have been working together to assure consistency in what is shared. The following is a summary of students transitioning:

From Bailey	42 students will go to Red Rock Elementary 70 students will go to Middleton Elementary 28 students will go to Woodbury Elementary
From Middleton	54 students will go to Valley Crossing Elementary
From Liberty Ridge	59 students will go to Valley Crossing Elementary

Transportation is being coordinated by the school district so that all students will be transported to and from their new boundary school safely.

Other items of consideration for students transitioning:

- May 8            Class Placement Information prepared by sending school
- June 9            Special Education files will be turned into the principal/office coordinator by the school psychologist  
Health Files/Health Plans will be turned into the principal/office coordinator by LSN's or Health Assistants
- June 21           A printed copy of student 504 Plans will be placed in cumulative files (completed by principal or designee)
- June 22           Cumulative files will be moved by office coordinators (this includes special education and health files)
- July 1             Roll-over of all new attendance boundary students through Infinite Campus into the assigned 2017-18 schools