



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

7362 E. Point Douglas Rd. S.

Cottage Grove, MN 55016

Phone: 651-425-6300 Fax: 651-425-6318

ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Pottratz, Executive Assistant to the Superintendent

DATE: March 22, 2019

TOPIC/PURPOSE OF REPORT: Approval of the February 21, 2019 School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: March 28, 2019

REPORT

District 833
School Board Regular Meeting
Unofficial Clerk's Summary

February 21, 2019

- 1.0 Call to Order; Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, February 21, 2019. The meeting was called to order by Chair Tracy Brunnette, at 6:30pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette, Pat Driscoll, Heather Hirsch, Ron Kath, Katie Schwartz, Sharon Van Leer and Michelle Witte. Superintendent Keith Jacobus was present. Student Board Representatives Maya Mehra (WHS) and Hannah Poor (ERHS) were present. Lindsey Strom (PHS) was absent.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Sharon Van Leer to approve the agenda. Seconded by Katie Schwartz. All in favor, none opposed, motion carried.
- 4.0 District Highlights: East Ridge High School Orchestra Chamber Ensemble, presented by Kelly DeMorett, Director.
- 5.0 Public Comment: None.
- 6.0 Consent Items: It was moved by Sharon Van Leer to approve the consent agenda, seconded by Pat Driscoll. All in favor, none opposed, motion carried.
 - 6.1 Approval of Retirements, Resignations and Terminations
 - 6.2 Approval of Leaves of Absence
 - 6.3 Approval of New Employees/Change of Status
 - 6.4 Approval of Extended Field Trips
 - 6.5 Approval of Electronic Fund Transfers
 - 6.6 Approval of Resolution to Accept Gifts
 - 6.7 Approval of January 17, 2019 School Board Meeting Minutes
 - 6.8 Approval of bid for floor replacement at LMS
 - 6.9 Approval of Pay Equity Report

- 6.10 Approval of bid for WHS Performance Space Remodel – Phase 1
- 6.11 Approval of bid for LMS Locker Replacement
- 6.12 Approval of bid for LMS Pool Heating & Filtration, Ventilation & System Upgrades
- 6.13 Approval of Cash Disbursements for January
- 7.0 Workshop Items: Agenda item scheduled for the March 7, 2019 meeting
- 8.0 Information Items:
 - 8.1 Indian Education Committee Update, introduced by Kristine Schaefer, Assistant Superintendent. Brittany Amitrano, American Indian Education Cultural Liaison shared program updates and introduced Janice Erickson, chair of the American Indian Advisory Committee. The parent committee voted the district is in concurrence.
 - 8.2 Website Redesign, presented by Shelly Schafer, Director of Communications and Community Relations. She explained the reason for the redesign, shared the look and functions of the new site and timeline for deployment.
 - 8.3 First Reading of Policies 510.3 & 620, presented by Mike Johnson, Assistant Superintendent. Kelly Jansen, Director of Teaching and Learning provided some background on Policy 620. These policies will return for approval on March 7, 2019. There was no public comment following the presentation of changes.
 - 8.4 Financial Update, presented by Dan Pyan, Director of Finance. He provided a current update on the status of district's finances.
 - 8.5 Negotiations Update, introduced by Tracy Brunnette, School Board Chair and Board Member Michelle Witte shared a status update on the process.
- 9.0 Discussion Items:
 - 9.1 First Reading of Revised 2019-20 calendar & proposed 2020-21 Calendar, presented by Keith Jacobus, Superintendent. Dr. Jacobus explained the updates to the 2019-20 calendar at the beginning of the year and presented the 2020-21 calendar for the first time. These will return at the March 7, 2019 meeting for approval.
- 10.0 Action Items: None.
- 11.0 Reports and Comments:
 - 11.1 Superintendent's Report: Dr. Jacobus reported on Minnesota School Board Recognition Week, thanking the board for their work. He discussed the recent snow days and need to add a day of instruction to the 2018-19 calendar.
 - 11.2 Student Board Reports:
Hannah Poor (ERHS) reported on student council's fundraising, sports and AP Registration. They are now selling tickets for the Senior all night party.

Maya Mehra (WHS) reported they celebrated Chinese new year and black history month. She also reported on sports and a self defense class.
- 12.0 Future Meeting Dates:
 - 12.1 March 7, 2019 – School Board Meeting (DSC/6:30 p.m.)
 - 12.2 March 28, 2019 – School Board Meeting (DSC/6:30 p.m.)
- 13.0 Closed Session: Pursuant to MN Statue 13D.03 for labor negotiations. Sharon Van Leer motioned to move to closed session at 8:17pm. Seconded by Katie Schwartz. All in favor, motion carried. The board returned from closed session at 9:30pm. It was moved by Heather Hirsch to re-convene the meeting. Seconded by Sharon Van Leer. All in favor, none opposed.
- 14.0 Adjournment: The meeting adjourned at 9:30pm.