



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Pottratz, Executive Assistant to the Superintendent

DATE: February 12, 2020

TOPIC/PURPOSE OF REPORT: Approval of the January 23, 2020 School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: February 20, 2020

REPORT

District 833
School Board Regular Meeting
Unofficial Clerk's Summary

January 23, 2020

- 1.0 Call to Order; Pursuant to due call and notice thereof, a meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, January 23, 2020. The meeting was called to order by Chair Tracy Brunnette, at 6:30pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette, Melinda Dols, Pat Driscoll, Louise Hinz, Simi Patnaik, Katie Schwartz and Sharon Van Leer. Student Board Representatives, Maya Mehra (WHS) and Emily Thompson (PHS) were present. Hannah Poor (ERHS) was absent. Superintendent Keith Jacobus was present.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Sharon Van Leer to add a closed session pursuant to 13D.03 for labor negotiations. It was seconded by Katie Schwartz to approve the amended agenda. All in favor, none opposed, motion carried.
- 4.0 District Highlights: Introduction of Director of Communications, Pepe Barton introduced by Keith Jacobus, Superintendent and Introduction of Director of Program Evaluation, Research & Assessment, John Lindner, introduced by Kelly Jansen, Director of Teaching & Learning Services.
- 5.0 Public Comment: None.
- 6.0 Consent Items: It was moved by Pat Driscoll to approve the consent agenda, seconded by Katie Schwartz. All in favor, none opposed, motion carried. Due to a conflict of interest, Sharon motioned to reconsider the vote, seconded by Katie Schwartz. All in favor, none opposed. Motion carried. Sharon motioned to approve the consent agenda items, seconded by Louise Hinz. Melinda Dols, Louise Hinz, Simi Patnaik, Sharon Van Leer,

Katie Schwartz and Tracy Brunnette voted in favor. Pat Driscoll abstained. Motion carried.

- 6.1 Approval of Retirements, Resignations and Terminations
 - 6.2 Approval of Leaves of Absence
 - 6.3 Approval of New Employees/Change of Status
 - 6.4 Approval of Extended Field Trips
 - 6.5 Approval of Electronic Fund Transfers
 - 6.6 Approval of Resolution to Accept Gifts
 - 6.7 Approval of December 12, 2019 School Board Meeting Minutes
 - 6.8 Approval of January 9, 2020 School Board Meeting Minutes
 - 6.9 Approval of Cash Disbursements for October
 - 6.10 Approval of Cash Disbursements for November
 - 6.11 Approval of Student Teacher Affiliation Agreement with University of WI, Stout
 - 6.12 Approval of Grant Awards
 - 6.13 Approval of Student Teacher Affiliation Agreement with Augustana University
 - 6.14 Approval of Bids – WHS Performance Space, Phase 2
 - 6.15 Approval of Bids – CGMS Flooring
- 7.0 Workshop Items: Agenda item scheduled for the February 6, 2020 meeting
- 8.0 Information Items:
- 8.1 Financial Update, presented by Dan Pyan, Director of Finance and Operations. He shared the current status of the district's finances.
 - 8.2 Long Range Facilities Update, presented by Dan Pyan, Director of Finance & Operations. He explained the process so far and the current options of solutions they are considering.
- 9.0 Discussion Items: None.
- 10.0 Action Items:
- 10.1 Approval of Revisions to 2020-21 Calendar, presented by Keith Jacobus, Superintendent. It was moved by Pat Driscoll, seconded by Sharon Van Leer to approve the revisions. All in favor, none opposed, motion carried.
 - 10.2 Approval of 2021-22 Calendar, presented by Keith Jacobus, Superintendent. It was moved by Katie Schwartz, seconded by Melinda Dols to approve the 2021—22 calendar. All in favor, none opposed, motion carried.
 - 10.3 Added after closed session, approval of Wages and Benefits for Independent Employees. It was moved by Pat Driscoll, seconded by Melinda Dols to approve the agreement. All in favor, none opposed, motion carried.
- 11.0 Reports and Comments:
- 11.1 Superintendent's Report: Dr. Jacobus thanked staff for their work on the Long-Range Facilities Planning and gave an update on the Education Foundation.
 - 11.2 Student School Board Representatives Reports:
Emily Thompson (PHS) reported PHS hosted the One Act preliminary competition and PHS came in second. They also hosted the annual wolfpack welcome for incoming freshman at beginning of the month.

Maya Mehra (WHS) reported a college planning event coming up. WHS will be hosting another Ted X event and are voting on winter week coronation and working on winter week next week with a dance next Friday. They will be hosting a blood drive on the 29th and she highlighted the Feb 3rd SEC Music Festival.

Hannah Poor (ERHS) was absent, however sent in a report that Board Chair, Tracy Brunnette read. She reported on spring sports, student registration, a planning session for parents of sophomores and juniors, coffeehouse auditions, Fairytale Fashion through the prom committee, SEC Music Festival, Link Crew field trip and their win at the One Act competition.
- 12.0 Future Meeting Dates:
- 12.1 February 6, 2020 – School Board Meeting (DSC/6:30 p.m.)

12.2 February 20, 2020 – School Board Meeting (DSC/6:30 p.m.)

- 13.0 Added at the beginning of the meeting, closed session pursuant to MN Statute 13D.03 for Labor Negotiations. It was motioned by Simi Patnaik, second by Sharon Van Leer to move to closed session at 7:48pm. At 8:03pm they returned from closed session. It was moved by Sharon Van Leer, seconded by Melinda Dols to reconvene the meeting. All in favor, none opposed, motion carried. It was moved by Sharon Van Leer, seconded by Pat Driscoll to add action item 10.3 Approval of Wages and Benefits for Independent Employees. All in favor, motion carried.
- 14.0 Adjournment: The meeting adjourned at 8:05pm.