



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

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ADMINISTRATIVE REPORT

TO: Members of the School Board
Dr. Keith Jacobus, Superintendent

FROM: Dr. Kevin Witherspoon
Director of Human Resources
651.425.6255

DATE: February 13, 2020

TOPIC/PURPOSE OF REPORT: Resignations and Terminations/Approval of Leave of Absence /
Approval of New Hires-Change of Status

REFERENCE TO POLICY/STRATEGIC PLAN: Climate and Culture

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: February 20, 2020

REPORT

Agenda Item 6.1 – Retirements, Resignations, and Terminations:

Name	Assignment/Building	Last Day Worked	Type/Reason
Dinzeo, Sara	Teacher/CGMS	02/14/20	Resignation
Havnen, Holly	Paraprofessional/CGES	02/12/20	Resignation
Kendall, Richard	Bus Assistant/TRANS	11/22/19	Deceased
Madden, Katherine	Girls Swim Head Coach/ERHS	02/04/20	Resignation
Rafferty, David	Teacher/WMS	06/09/20	Retirement
Rech, John	Teacher/LMS	06/09/20	Retirement
Sandberg, Susan	Nutrition Service Worker/LRES	01/31/20	Resignation
Severson, Micaela	Teacher/CGMS	06/09/20	Retirement
Shokunbi, Michael	Paraprofessional/PHS	05/29/20	Retirement
Sorlie, Kevin	KC Supervisor/NFSI	02/21/2020	Resignation
Tosteson, Kate	Teacher/LOA	06/09/20	Resignation
Olson, Cynthia	Admin Specialist-Health Asst/SWASH	03/27/20	Retirement

Agenda Item 6.2 – Approval of Leave of Absence:

Name	Assignment/Building	Effective Date	Type of Leave
Avery, Heidi	Admin Asst. Guidance/WMS	12/04/19-12/18/19	Paid - FML
		12/19/19-02/11/20	Unpaid - FML
		02/12/20-02/21/20	Unpaid (.5 FTE) - FML
Brandner, Alyssa	Teacher/NFSI	01/02/20-01/20/20	Paid - FML
		01/21/20-03/06/20	Unpaid - FML
Craig, Melissa	Teacher/WES	02/26/20-03/18/20	Paid - FML
Glazer, Mary	Teacher/HES	10/16/20-01/20/20	Paid Intermittent - FML
		01/21/20-02/14/20	Paid Intermittent - FML
		02/18/20-06/05/20	Paid/Unpaid Intermittent - FML
Hoven, John	Teacher/WHs	03/18/20-04/08/20	Paid - FML
Huotari, Angela	Teacher/PHS	01/10/20-03/05/20	Paid - FML
		03/06/20-04/09/20	Unpaid - FML
Jensen, Jay	Teacher/OMS	03/16/20-04/22/20	Paid - FML
Kjellberg, Carrie	Teacher/WMS	03/09/20-04/03/20	Unpaid - FML
Kline, Sarah	Teacher/GCES	01/02/20-02/13/20	Paid (revised dates) - FML
		02/14/20-03/06/20	Unpaid (revised dates) - FML
Quinn, Anna	Nutrition Service Worker/DSC	01/14/20-01/16/20	Paid
		01/17/20-02/10/20	Unpaid
Potvin, Jeanette	Teacher/ROES	01/22/20-03/09/20	Paid Intermittent – FML
Rahn, Melissa	Teacher/PHES	12/09/19-01/03/20	Paid – FML thru 12/30/19
		01/06/20-02/12/20	Paid (.5 FTE)
Schroer, Kyndra	Teacher/LRES	01/06/20-02/05/20	Paid – FML
		02/06/20-04/03/20	Unpaid – FML thru 4/1/20
Tester, Gina	Teacher/CGES	01/24/20-03/27/20	Paid

Agenda Item 6.3 – Approval of New Employees / Change of Status:

Name	Assignment/Building	Effective Date	Type of Leave
Baker, Abby	Asst. Director of HR/DSC	02/07/20	New Hire
Basilio, Jeric	One Act Play Asst. Director/ERHS	11/25/19-02/07/20	Extracurricular
Bolstad, Anne	Special Services Supervisor/DPC	01/27/20	Change in Position
Brisson, Drew	Bus Driver/TRANS	02/11/20	Sub to Part-Time w/Benefits
Early, Courtney	Teacher/ERHS	01/21/20	New Hire
Erickson, Nicole	Paraprofessional/WMS	01/27/20	New Hire
Fedorowski, Madisen	Long Term Teacher Sub/LRES	01/27/20-04/03/20	Sub to Full-Time (.8 FTE)
Fuller, Sarah	Bus Driver/TRANS	01/30/20	New Hire
Genereux, Marissa	Paraprofessional/GCES	01/21/20	Sub to Part-Time
Green, Renee	Nutrition Service Worker/DSC	02/10/20	New Hire
Hasapopoulos, Ezelda	Musical Director/LMS	09/04/19-06/05/20	Extracurricular
	Dance Line Instructor/LMS	09/04/19-06/05/20	Extracurricular
Hensley, Hannah	Long Term Teacher Sub/PHS	01/27/20-04/09/20	New Hire
Jensen, Leah	One Act Play Director/ERHS	11/25/19-02/07/20	Extracurricular
Jones, Kelly	Paraprofessional/ERHS	01/17/20	Full-Time to Sub
Lebeis, Stephanie	Asst. Cook Manager/HES	02/07/20	Change in Position
Lundquist, Mark	Bus Driver/TRANS	01/29/20	New Hire
Nelson, Melissa	Paraprofessional/CP	01/28/20	Part-Time to No Benefits
O'Connell, Timothy	Bus Driver/TRANS	02/11/20	Part-Time w/Benefits to Part-Time
Otte, Brandon	Yearbook Editor/CGMS	09/04/19-06/05/20	Extracurricular
	Yearbook Photographer/CGMS	09/04/19-06/05/20	Extracurricular

Agenda Item 6.3 – Approval of New Employees / Change of Status (Cont'd):

Name	Assignment/Building	Effective Date	Type of Leave
Payzant, James	Bus Driver/TRANS	01/31/20	Part-Time w/Benefits to Full-Time
Ramakrishnan, Usha	Paraprofessional/WES	01/31/20	Part-Time to Sub
Ripka, Christine	Nutrition Service Worker/ERHS	02/03/20	Full-Time to Part-Time
Romain, Eileen	Paraprofessional/BES/CES	01/28/20	No Benefits to Part-Time
Ross, Patricia	Long Term Teacher Sub/BES	11/15/19-06/05/20	Revised End Date
Schmidt, Daniel	Building Foreman/AES	02/19/20	Change in Position
Sikich, Mark	Long Term Teacher Sub/CGES	02/24/20-04/09/20	Sub to Long Term Sub
Stocco, James III	One Act Play Technical Director/ERHS	11/25/19-02/07/20	Extracurricular
Strom, Ellen	Substitute Custodian/DSC	02/13/20	New Hire
Trebesch, Olivia	Gymnastics Assistant Coach/WHS	01/09/20-02/23/20	Extracurricular
Woiwood, Michael	Bus Driver/TRANS	02/10/20	Part-Time w/Benefits to Full-Time
Zhang, Stephanie	Speech Assistant Coach/WHS	01/03/20-04/21/20	Extracurricular