



# South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

## District Service Center

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### ADMINISTRATIVE REPORT

TO: Members of the School Board  
Keith Jacobus, Ph.D., Superintendent of Schools

FROM: Dayna Bentdahl, Executive Assistant to the Superintendent

DATE: February 9, 2017

TOPIC/PURPOSE OF REPORT: Approval of the February 2, 2017, School Board Minutes

REFERENCE TO POLICY/STRATEGIC PLAN: Policy 204, School Board Meeting Minutes

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: February 16, 2017

### REPORT

District 833  
School Board Regular Meeting  
Unofficial Clerk's Summary

February 2, 2017

- 1.0 Call to Order; Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District 833, South Washington County, was held on Thursday, February 2, 2017. The meeting was called to order by Chair Katy McElwee-Stevens, at 6:30pm at the District Service Center, located at 7362 East Point Douglas Road South, Cottage Grove, Minnesota. School Board Members present were: Tracy Brunnette, Ron Kath, Katy McElwee-Stevens, Katie Schwartz, Sharon Van Leer and Michelle Witte. Joe Slavin was absent. Superintendent Keith Jacobus was present.
- 2.0 Pledge of Allegiance
- 3.0 Approval of Agenda: It was moved by Sharon Van Leer and seconded by Ron Kath to approve the agenda. All in favor. None opposed. Motion carried.
- 4.0 District Highlights: Agenda item scheduled for the February 16, 2017 meeting.
- 5.0 Public Comment: Agenda item scheduled for the February 16, 2017 meeting
- 6.0 Consent Items: It was moved by Sharon Van Leer and seconded by Tracy Brunnette to approve the following Consent Agenda items. All in favor. None opposed. Motion carried.
  - 6.1 Approval of Retirements, Resignations and Terminations
  - 6.2 Approval of Leaves of Absence
  - 6.3 Approval of New Employees/Change of Status
  - 6.4 Approval of Extended Field Trips
  - 6.5 Approval of Conveyance of Easements to Washington County
  - 6.6 Approval of bids for cabling and installation
  - 6.7 Approval of student teacher agreement with St. Mary's University
  - 6.8 Approval of Lease Agreement with Ford Motor Company

- 7.0 Workshop Items:  
7.1 Technology Update, presented by Bob Berkowitz, Director of Technology. Bob noted the first distribution of new/upgraded devices for staff will start on February 27<sup>th</sup> and go through March. Additional highlights included were the pilot programs and how the tech coaches and mentoring programs are working with teachers. He noted how technology compliments the teaching and learning for students and ties into the strategic plan.
- 8.0 Information Items:  
8.1 Ramsey-Washington Metro Watershed District Incentive Program School Site Grant Agreement, presented by Mike Vogel, Interim Director of Facilities and Construction Management. There is a grant to create a water garden on the Woodbury Elementary School due to the amount of water run off in the area. This will return for approval at the February 16<sup>th</sup> board meeting.  
  
8.2 North Elementary Boundary Transition Update, presented by Julie Nielsen, Assistant Superintendent. She noted the change in her report has gone from being solely about Valley Crossing to being about the North Elementary Boundaries. She noted the families who are affected by the transition are being sent letters and there will be sessions for the families at their new schools. Families are encouraged to attend functions at their new boundary schools.
- 9.0 Discussion Items:  
9.1 Re-purposing of Oltman Middle School, presented by Keith Jacobus, Superintendent. Currently the current Oltman Middle School is planned to be renovated and be repurposed for Nuevas Fronteras Elementary School. He provided common questions and concerns the district has heard from parents regarding the new car staging lot planned by BNSF Railroad near the current Oltman Middle School. Mike Vogel reviewed the current plans for renovation. Administration will gather more information before the Board proceeds with the Southern Elementary Boundary plans.  
  
9.2 Final Recommendation for South Elementary Attendance Boundaries, presented by Mike Johnson, Assistant Superintendent and Mike Vogel, Interim Director of Facilities and Construction Management. They noted all the sources they received information from resulted in an alternative Option B recommendation, now referred to as B2. They reviewed the process and neighborhoods affected.
- 10.0 Action Items: None.
- 11.0 Reports and Comments:  
11.1 Superintendent's Report: Dr. Jacobus reported on the recent Parent University, Equity for All, and shared the video of the week.  
11.2 School Board Member Reports:  
Tracy Brunnette: attended the 916 meeting and gave updates of their work.  
Ron Kath: noted the Cottage Grove Parks Commission met with the City council on how the parks program is going and there are a number of projects planned over the next 6 years.  
Katy McElwee-Stevens: attended the SEAB meeting and appreciate the emails, texts and phone calls from parents.  
Katie Schwartz: thanked the parents for the emails she received regarding the Nuevas Fronteras program moving to Oltman and the Southern Elementary Boundaries.  
Sharon Van Leer: attended a Parent Summit Advisory committee meeting with Kristine Schaeffer. She also noted she attended a program for Founders Day and former student, Tre Edgerton gave a speech.  
Michelle Witte: congratulated Melody Armstrong and PHS for taking 1<sup>st</sup> in One Act Festival and noted WHS took 3<sup>rd</sup> place. She attended the WMS History Fair and attended the speech team meets.
- 12.0 Future Meeting Dates:  
12.1 February 16, 2017 – Regular School Board Meeting (DSC/6:30 p.m.)  
12.2 March 2, 2017 – Regular School Board Meeting (DSC/6:30 p.m.)
- 13.0 Adjournment: Sharon Van Leer motioned to adjourn the meeting. Seconded by Ron Kath. All in favor, none opposed. The meeting adjourned at 9:30pm.