



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

7362 E. Point Douglas Rd. S.

Cottage Grove, MN 55016

Phone: 651-425-6300 Fax: 651-425-6318

ADMINISTRATIVE REPORT

TO: Members of the School Board

FROM: Michael Johnson, Assistant Superintendent

DATE: January 30, 2020

TOPIC/PURPOSE OF REPORT: Approval of Resolution of Support of Minnesota State High School League Foundation Grant

REFERENCE TO POLICY/
STRATEGIC PLAN: Student Climate and Culture

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: February 6, 2020

REPORT

Founded in 2007, the Minnesota State High School League Foundation is a nonprofit association, serving both public and private schools, created to complement the Minnesota State High School League (MSHSL) by providing support for Minnesota's high school youth to participate in athletics and fine arts. Minnesota State High School League Foundation's goals are to promote the growth of high school students through participation in valuable extra-curricular activities.

The primary goal of the Foundation will be to award grants that assist, recognize, promote, and fund extra-curricular participation by high school students in athletic and fine arts programs. These grants will be awarded based upon gender balance, school size and geographic location to the extent possible.

The Minnesota State High School League Foundation Board of Directors has determined that the focus for grant requests from member schools and related conferences or regions is for three specific areas: leadership initiatives, safety, and transportation that prohibits barriers to participation. Member schools have their choice of any one of these three areas while developing their grant proposals.

The money raised from this grant will be used to help promote our three activities departments' climate and culture (leadership initiatives). As part of the application, the MSHSL requires a Board of Director's resolution requesting funds from the MSHSL Foundation.

**MSHSL Foundation
FORM B Grant Request Categories
School Year 2019-2020**

Each year the MSHSL Foundation Board meets to address the focus for grant requests from member schools and related conferences or regions. The **2020 focus is for three specific areas:**

1. Leadership Initiatives: Training sessions for coaches/students/member school personnel regarding WHY WE PLAY or similar leadership initiatives.

2. Safety: AEDs; Health and Safety Education such as *Anyone Can Save a Life*, concussion training/evaluation, care and prevention of injuries, etc.

3. Transportation that prohibits barriers to participation. **The specific barrier(s) must be clearly identified and fully explained.** This category MAY NOT include normal transportation to and from scheduled school contests/competitions. Such requests will not be funded.

Requests for items identified in Appendix A will not be considered by the Foundation Board.

The MSHSL Foundation Board of Directors may approve other requests as determined by the Foundation Board of Directors at any regularly scheduled meeting.

FORM B MUST BE SUBMITTED NOT LATER THAN FEBRUARY 15, 2020
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FORM B

Minnesota State High School League Foundation Application for Grant School Year 2019-2020

Mission Statement: *Founded in 2007, the Minnesota State High School League Foundation is a nonprofit association, serving both public and private schools, created to complement the Minnesota State High School League by providing support for Minnesota's high school youth to participate in athletics and fine arts. Minnesota State High School League Foundation's goals are to promote the growth of high school students through participation in valuable extra-curricular activities.*

Awarding of Grants: *The primary goal of the Foundation will be to award grants that assist, recognize, promote, and fund extra-curricular participation by high school students in athletic and fine arts programs. These grants will be awarded based upon gender balance, school size and geographic location to the extent possible.*

THE APPLICATION MUST BE SUBMITTED TO THE MSHSL FOUNDATION NO LATER THAN FEBRUARY 15, 2020. ALL REQUIRED INFORMATION MUST BE INCLUDED IN ORDER FOR THE APPLICATION TO BE CONSIDERED (see Item #6).

Date of Application: January 24, 2020

Name of School/Organization: Park High School

Federal Tax ID#: 41-6007788

Street: 8040 80th Street South

City: Cottage Grove

State: MN

Zip: 55016

Email: pkuemmel@sowashco.org

Phone: 651/425-3758

Please identify the SPECIFIC Amount Requested: \$2,000
(Maximum \$5,000)

Since inception, the average amount approved for FORM B Grants has been \$2,000.

Describe (1) your request, see Appendix A on page 6, (2) the amount requested, see Appendix B on page 7, you must submit a DETAILED LINE ITEM BUDGET SPECIFIC TO YOUR REQUEST, and (3) your timetable for completing the project. THE REQUEST WILL NOT BE REVIEWED UNLESS SUBMITTED PER THE DIRECTIONS IN APPENDIX A and B. Additional pages can be attached to this request if necessary.

We would like to continue our captain's/leadership club for the students at Park High School that are leaders in athletics/activities. The club would meet monthly for the duration of the school year. Money used will be for:

- **Online curriculum** **\$200**
 - Lead 'Em Up online subscription \$99
 - Beyond Grit Academy \$97
- **Leadership Books** **\$150**
 - The Leadership Playbook* by Jamie Bechler \$9.99 x 150
- **Guest speakers** **(Approximately \$1,500)**

Objectives:

- **To develop leaders in our school's athletic/activity programs.**
- **To better prepare captains for their duties.**
- **To help captains understand what is expected from their position and their goals.**
- **To help student leaders work with coaches, teachers, teammates and other staff.**

2. Describe how the funds requested for the identified project furthers the stated mission and primary goal(s) of the MSHSL Foundation AND the mission and goals of your school district as identified by your school board.

We started this program five years ago at Park High School. We are trying to change the culture of our athletic programs and need positive leaders in our student body to do so. This group will:

- **Provide support for MSHSL student-athletes**
- **Promote growth for leaders in athletics/activities**
- **Educate our student leaders in the promotion of ethical behavior, fairness and embracing diversity**
- **Further the Why We Play initiative with our student-athletes**
- **Help us achieve our Activities mission:** The mission of the Park High School Activities Department is to create learning opportunities for students to develop character, become well-rounded citizens, and achieve excellence in their activities, school, and community.
- **Help us achieve our school mission:** The Park HS community works together to develop proud and responsible students who have global perspectives and achieve excellence.
- **Help us achieve our district mission:** Igniting a passion for lifelong learning.

3. Are there any other similar programs that serve the same geographic area and groups of people identified in question number one (1) above? If the answer is, "Yes", please explain the relationship between the two programs. If the answer is, "No", please continue on to question number five (5).

No, there are no other programs at this time.

4. List other actual or proposed sources for funding of the project, including the amounts of the other requests and commitments from other entities. Indicate those sources from which commitments have been received with an asterisk.

There is not money in the activities budget for a captain's/leadership group. There are no other resources that can be used at this time.

5. **If your School or School District, is submitting a grant request, please attach the following information:**


- a. A copy of the MSHSL Foundation Board of Director's Resolution, see sample resolution on page 6, requesting funds from the Foundation as identified in your grant request OR a copy of the official minutes from the school board meeting when the grant request was approved **(required)**.
- b. Line Item Budget, see sample line item budget on page 7 **(required)**.
- c. Other documents you may determine to be important for the MSHSL Foundation Board of Directors to review **(optional)**.

6. **MSHSL Region Committees and MSHSL Athletic/Activity Conferences submitting a grant request must attach the following information:**

- a. a. A copy of the IRS determination letter regarding exempt status or other evidence of exempt status **(required)**.
- c. b. A copy of the most recent Form 990 or Form 990T, if applicable, with all schedules submitted to the IRS and/or an explanation of the organization's fund balance, including restricted and non-restricted funds **(required)**.
- d. c. Overall organization budget, including a specific project budget indicating items for which MSHSL Foundation support is requested. You may attach a brief narrative explanation of the budget if necessary **(required)**.
- e. d. A list of the names of the Board of Directors or other governing body **(required)**.
- e. Other documents you may determine to be important for the MSHSL Foundation Board of Directors to review **(optional)**.

- **This application will not be considered unless the entire application is submitted including all required attachments.**
- **Please note that the MSHSL Foundation Board of Directors may request additional information regarding any proposal.**

Phil Kuemmel
Printed Name of Person Requesting the Grant



Signature of Person Requesting the Grant

1/24/20
Date

FORM B MUST BE SUBMITTED NO LATER THAN FEBRUARY 15, 2020.

FORM B

RESOLUTION OF SCHOOL BOARD/GOVERNING BOARD SUPPORTING FORM B APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the [Name of School] [Click or tap here to enter text.](#) School Board/Governing Board recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school districts to providing seminars/training opportunities or support for specific school functions for students/faculty members/officials and others who are involved in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the [Name of School] [Click or tap here to enter text.](#) School Board/Governing Board supports the School's application to the Minnesota State High School League Foundation for a **FORM B** grant.

[Click or tap here to enter text.](#)

Date

Board Chair

[Click or tap here to enter text.](#)

Date

Board Clerk - Treasurer

A RESOLUTION submitted by an Activity Conference or Region Committee must adhere to the same form and context of the School Board Resolution above.

CHECK LIST

Have you:

- | | | |
|--|------------------------------|-----------------------------|
| 1. Described your request | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Attached a line item budget (see Appendix B) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Signed the application | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Attached a Resolution of School Board Support | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Attached all required information | | |
| • Schools (see page 4, #5) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Region Committee and Athletic/Activity Conferences (see page 4 #6) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

APPENDIX A

The following items **will not** be approved by the MSHSL Foundation Board of Directors:

- Athletic Trainers
- Awards (i.e. trophy, plaque, medal, ribbon, trophy case, etc.)
- Banners
- Banquets
- Capital Expenditures (i.e. construction costs, equipment, helmets, reconditioning, pole vault pit, pitching machine, etc.).
- Club sports or non-League sponsored activities
- Computers (iPads)
- Food
- Hall of Fame
- Membership dues in organizations or registrations for State and National Conferences in organizations
- Resolutions not submitted with an application AND a line item budget
- Salaries or benefits
- Sixth grade participants in activities
- Start-up funding for MSHSL activities
- Student surveys
- T-shirts or similar apparel
- Two-way radios
- Uniforms/Choir Robes

Other items similar in nature but not specifically noted above, may also be rejected by the committee.

APPENDIX B

MSHSL Foundation							
FORM B							
Expenditure Line Item Budget							
Grant Request: Purchase of and training for two AEDs							
Amount Requested:		\$3,500					
		Purchase of two AEDs @ \$1,200 each		\$ 2,400.00			
		Training session(s) for staff		\$ 1,100.00			
				Total Request		\$ 3,500.00	
MSHSL Foundation							
FORM B							
Expenditure Line Item Budget							
Grant Request: Coaches Education							
Amount Requested:		\$ 1,573.80					
				Quantity	Price	Total	
Coaches Clinic Registration				20	39.95	\$ 799.00	
CPR and First Aid Training				5	75.00	\$ 375.00	
InSide Out Coaching book				20	19.99	\$ 399.80	
				Total Request		\$ 1,573.80	

MSHSL Foundation
FORM B Grant Request Categories
School Year 2019-2020

Each year the MSHSL Foundation Board meets to address the focus for grant requests from member schools and related conferences or regions. The **2020 focus is for three specific areas:**

1. Leadership Initiatives: Training sessions for coaches/students/member school personnel regarding WHY WE PLAY or similar leadership initiatives.

2. Safety: AEDs; Health and Safety Education such as *Anyone Can Save a Life*, concussion training/evaluation, care and prevention of injuries, etc.

3. Transportation that prohibits barriers to participation. **The specific barrier(s) must be clearly identified and fully explained.** This category MAY NOT include normal transportation to and from scheduled school contests/competitions. Such requests will not be funded.

Requests for items identified in Appendix A will not be considered by the Foundation Board.

The MSHSL Foundation Board of Directors may approve other requests as determined by the Foundation Board of Directors at any regularly scheduled meeting.

FORM B MUST BE SUBMITTED NOT LATER THAN FEBRUARY 15, 2020

FORM B

Minnesota State High School League Foundation Application for Grant School Year 2019-2020

Mission Statement: *Founded in 2007, the Minnesota State High School League Foundation is a nonprofit association, serving both public and private schools, created to complement the Minnesota State High School League by providing support for Minnesota's high school youth to participate in athletics and fine arts. Minnesota State High School League Foundation's goals are to promote the growth of high school students through participation in valuable extra-curricular activities.*

Awarding of Grants: *The primary goal of the Foundation will be to award grants that assist, recognize, promote, and fund extra-curricular participation by high school students in athletic and fine arts programs. These grants will be awarded based upon gender balance, school size and geographic location to the extent possible.*

THE APPLICATION MUST BE SUBMITTED TO THE MSHSL FOUNDATION NO LATER THAN FEBRUARY 15, 2020. ALL REQUIRED INFORMATION MUST BE INCLUDED IN ORDER FOR THE APPLICATION TO BE CONSIDERED (see Item #6).

Date of Application: January 29, 2020

Name of School/Organization: East Ridge High School

Federal Tax ID#: 41-6007788

Street: 4200 Pioneer Dr

City: Woodbury

State: MN

Zip: 55129

Email: spalodic@sowashco.org

Phone: 651-425-2348

Please identify the SPECIFIC Amount Requested: \$1550
(Maximum \$5,000)

Since inception, the average amount approved for FORM B Grants has been \$2,000.

1. Describe (1) your request, see Appendix A on page 6, (2) the amount requested, see Appendix B on page 7, you must submit a **DETAILED LINE ITEM BUDGET SPECIFIC TO YOUR REQUEST**, and (3) your timetable for completing the project. THE REQUEST WILL NOT BE REVIEWED UNLESS SUBMITTED PER THE DIRECTIONS IN APPENDIX A and B. Additional pages can be attached to this request if necessary.

ERHS would like to start a leadership club/Captain’s Counsel for our students that participate in athletics/activities. We currently have nothing to support student leadership in this area. The club would meet monthly for the during the school year. Money will be for:

- **Book Study – Leadership Books** **\$625**
 Play Beyond the Scoreboard by Craig Hiller \$15 X 25
 The Leadership Playbook by Jamie Bechler \$9.99 X 25
- **Online curriculum** **\$200**
 Lead ‘Em Up online subscription \$99
 Beyond Grit Academy \$97
- **Guest Speaker** **\$700**
 Rick Rassier – Teamwork Motivation

Objectives:

- To develop leaders in our school’s athletic/activity programs.
- To better prepare captains for their duties, roles, and responsibilities.
- To help student leaders understand what is expected of them and embed our schools Mission/Vision within their programs
- To help develop positive communication and collaboration skills with coaches, teachers, teammates, officials and the community.

2. Describe how the funds requested for the identified project furthers the stated mission and primary goal(s) of the MSHSL Foundation AND the mission and goals of your school district as identified by your school board.

The school has never done anything regarding student leadership in the areas of athletics/activities. As our school culture has changed and the dynamics of youth culture continues to change I feel this would be a positive program for our student leaders. This group will: Provide support to the MSHSL and enforce the Why WE Play Initiative, promote growth for leaders in athletics/activities, educate our student leaders in the promotion of ethical behaviors, fairness and embrace diversity, support our ERHS activities mission - We choose to lead students to be people of empathy who serve others while developing skills as a student, teammate and person of character. This leadership opportunity will also help us achieve our district driven Mission of Igniting a passion for lifelong learning.

3. Are there any other similar programs that serve the same geographic area and groups of people identified in question number one (1) above? If the answer is, “Yes”, please explain the relationship between the two programs. If the answer is, “No”, please continue on to question number five (5).

No, there are no other programs like this at ERHS at this time.

4. List other actual or proposed sources for funding of the project, including the amounts of the other requests and commitments from other entities. Indicate those sources from which commitments have been received with an asterisk.

There is not money in the activities budget for a captain'/leadership group. There are no other resources that can be used currently.

5. **If your School or School District, is submitting a grant request, please attach the following information:**

- a. A copy of the MSHSL Foundation Board of Director's Resolution, see sample resolution on page 6, requesting funds from the Foundation as identified in your grant request OR a copy of the official minutes from the school board meeting when the grant request was approved **(required)**.
- b. Line Item Budget, see sample line item budget on page 7 **(required)**.
- c. Other documents you may determine to be important for the MSHSL Foundation Board of Directors to review **(optional)**.

6. **MSHSL Region Committees and MSHSL Athletic/Activity Conferences submitting a grant request must attach the following information:**

- a. a. A copy of the IRS determination letter regarding exempt status or other evidence of exempt status **(required)**.
 - c. b. A copy of the most recent Form 990 or Form 990T, if applicable, with all schedules submitted to the IRS and/or an explanation of the organization's fund balance, including restricted and non-restricted funds **(required)**.
 - d. c. Overall organization budget, including a specific project budget indicating items for which MSHSL Foundation support is requested. You may attach a brief narrative explanation of the budget if necessary **(required)**.
 - e. d. A list of the names of the Board of Directors or other governing body **(required)**.
 - e. Other documents you may determine to be important for the MSHSL Foundation Board of Directors to review **(optional)**.
- **This application will not be considered unless the entire application is submitted including all required attachments.**
 - **Please note that the MSHSL Foundation Board of Directors may request additional information regarding any proposal.**

Sara Palodichuk
Printed Name of Person Requesting the Grant
Sara Palodichuk

Signature of Person Requesting the Grant

1/29/2020
Date

FORM B MUST BE SUBMITTED NO LATER THAN FEBRUARY 15, 2020.

FORM B

RESOLUTION OF SCHOOL BOARD/GOVERNING BOARD SUPPORTING FORM B APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the [Name of School] [Click or tap here to enter text.](#) School Board/Governing Board recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school districts to providing seminars/training opportunities or support for specific school functions for students/faculty members/officials and others who are involved in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the [Name of School] [Click or tap here to enter text.](#) School Board/Governing Board supports the School's application to the Minnesota State High School League Foundation for a **FORM B** grant.

[Click or tap here to enter text.](#)

Date

Board Chair

[Click or tap here to enter text.](#)

Date

Board Clerk - Treasurer

A RESOLUTION submitted by an Activity Conference or Region Committee must adhere to the same form and context of the School Board Resolution above.

CHECK LIST

Have you:

- | | | |
|--|------------------------------|-----------------------------|
| 1. Described your request | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Attached a line item budget (see Appendix B) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Signed the application | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Attached a Resolution of School Board Support | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Attached all required information | | |
| • Schools (see page 4, #5) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Region Committee and Athletic/Activity Conferences (see page 4 #6) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

APPENDIX A

The following items **will not** be approved by the MSHSL Foundation Board of Directors:

- Athletic Trainers
- Awards (i.e. trophy, plaque, medal, ribbon, trophy case, etc.)
- Banners
- Banquets
- Capital Expenditures (i.e. construction costs, equipment, helmets, reconditioning, pole vault pit, pitching machine, etc.).
- Club sports or non-League sponsored activities
- Computers (iPads)
- Food
- Hall of Fame
- Membership dues in organizations or registrations for State and National Conferences in organizations
- Resolutions not submitted with an application AND a line item budget
- Salaries or benefits
- Sixth grade participants in activities
- Start-up funding for MSHSL activities
- Student surveys
- T-shirts or similar apparel
- Two-way radios
- Uniforms/Choir Robes

Other items similar in nature but not specifically noted above, may also be rejected by the committee.

APPENDIX B

MSHSL Foundation							
FORM B							
Expenditure Line Item Budget							
Grant Request: Purchase of and training for two AEDs							
		Amount Requested:		\$3,500			
		Purchase of two AEDs @ \$1,200 each				\$ 2,400.00	
		Training session(s) for staff				\$ 1,100.00	
		Total Request				\$ 3,500.00	
MSHSL Foundation							
FORM B							
Expenditure Line Item Budget							
Grant Request: Coaches Education							
		Amount Requested:		\$ 1,573.80			
				Quantity	Price	Total	
		Coaches Clinic Registration		20	39.95	\$ 799.00	
		CPR and First Aid Training		5	75.00	\$ 375.00	
		InSide Out Coaching book		20	19.99	\$ 399.80	
		Total Request				\$ 1,573.80	

**MSHSL Foundation
FORM B Grant Request Categories
School Year 2019-2020**

Each year the MSHSL Foundation Board meets to address the focus for grant requests from member schools and related conferences or regions. The **2020 focus is for three specific areas:**

1. Leadership Initiatives: Training sessions for coaches/students/member school personnel regarding WHY WE PLAY or similar leadership initiatives.

2. Safety: AEDs; Health and Safety Education such as *Anyone Can Save a Life*, concussion training/evaluation, care and prevention of injuries, etc.

3. Transportation that prohibits barriers to participation. **The specific barrier(s) must be clearly identified and fully explained.** This category MAY NOT include normal transportation to and from scheduled school contests/competitions. Such requests will not be funded.

Requests for items identified in Appendix A will not be considered by the Foundation Board.

The MSHSL Foundation Board of Directors may approve other requests as determined by the Foundation Board of Directors at any regularly scheduled meeting.

FORM B MUST BE SUBMITTED NOT LATER THAN FEBRUARY 15, 2020

FORM B

Minnesota State High School League Foundation
Application for Grant
School Year 2019-2020

Mission Statement: *Founded in 2007, the Minnesota State High School League Foundation is a nonprofit association, serving both public and private schools, created to complement the Minnesota State High School League by providing support for Minnesota's high school youth to participate in athletics and fine arts. Minnesota State High School League Foundation's goals are to promote the growth of high school students through participation in valuable extra-curricular activities.*

Awarding of Grants: *The primary goal of the Foundation will be to award grants that assist, recognize, promote, and fund extra-curricular participation by high school students in athletic and fine arts programs. These grants will be awarded based upon gender balance, school size and geographic location to the extent possible.*

THE APPLICATION MUST BE SUBMITTED TO THE MSHSL FOUNDATION NO LATER THAN FEBRUARY 15, 2020. ALL REQUIRED INFORMATION MUST BE INCLUDED IN ORDER FOR THE APPLICATION TO BE CONSIDERED (see Item #6).

Date of Application: January 29, 2020
Name of School/Organization: Woodbury High School
Federal Tax ID# 41-6007788
Street: 2665 Woodlane Dr.
City: Woodbury
State: MN
Zip: 55125
Email: mwooten@sowashco.org
Phone: 651-425-4421

Please identify the SPECIFIC Amount Requested: \$2,200
(Maximum \$5,000)

Since inception, the average amount approved for FORM B Grants has been \$2,000.

1. Describe (1) your request, see Appendix A on page 6, (2) the amount requested, see Appendix B on page 7, you must submit a **DETAILED LINE ITEM BUDGET SPECIFIC TO YOUR REQUEST**, and (3) your timetable for completing the project. THE REQUEST WILL NOT BE REVIEWED UNLESS SUBMITTED PER THE DIRECTIONS IN APPENDIX A and B. Additional pages can be attached to this request if necessary.

Leadership Training Online Curriculum - \$300

Lead Em Up online subscription \$99
Beyond Grit Academy (Online Modules and Workbooks) \$197

Leadership Books - \$225

The Leadership Playbook \$15 x 15

Team/Leadership Building Activity- \$480

Team Building Activity (Escape Room) \$30 X 16

Guest Speakers

\$1200

Our goal is to develop leaders within our co-curricular activities. We want to provide our students with a voice and teach them to be advocates for the program and instill qualities that will help them be successful beyond high school.

2. Describe how the funds requested for the identified project furthers the stated mission and primary goal(s) of the MSHSL Foundation AND the mission and goals of your school district as identified by your school board.

The funds requested will be used directly to enhance the experience of our students through MSHSL sponsored activities. This experience will promote the growth of the high school students which is a direct goal of the MSHSL Foundation. This resource will allow Woodbury High School to develop a program that will educate our students on the principals of good sportsmanship and help them identify the true meaning of "Why We Play".

3. Are there any other similar programs that serve the same geographic area and groups of people identified in question number one (1) above? If the answer is, "Yes", please explain the relationship between the two programs. If the answer is, "No", please continue on to question number five (5).

There is no other program at this time

4. List other actual or proposed sources for funding of the project, including the amounts of the other requests and commitments from other entities. Indicate those sources from which commitments have been received with an asterisk.

Woodbury High School does not have any resources allocated to support this initiative.

5. **If your School or School District, is submitting a grant request, please attach the following information:**
- a. A copy of the MSHSL Foundation Board of Director's Resolution, see sample resolution on page 6, requesting funds from the Foundation as identified in your grant request OR a copy of the official minutes from the school board meeting when the grant request was approved **(required)**.
 - b. Line Item Budget, see sample line item budget on page 7 **(required)**.
 - c. Other documents you may determine to be important for the MSHSL Foundation Board of Directors to review **(optional)**.

6. **MSHSL Region Committees and MSHSL Athletic/Activity Conferences submitting a grant request must attach the following information:**

- a. a. A copy of the IRS determination letter regarding exempt status or other evidence of exempt status **(required)**.
- c. b. A copy of the most recent Form 990 or Form 990T, if applicable, with all schedules submitted to the IRS and/or an explanation of the organization's fund balance, including restricted and non-restricted funds **(required)**.
- d. c. Overall organization budget, including a specific project budget indicating items for which MSHSL Foundation support is requested. You may attach a brief narrative explanation of the budget if necessary **(required)**.
- e. d. A list of the names of the Board of Directors or other governing body **(required)**.
- e. Other documents you may determine to be important for the MSHSL Foundation Board of Directors to review **(optional)**.

- **This application will not be considered unless the entire application is submitted including all required attachments.**
- **Please note that the MSHSL Foundation Board of Directors may request additional information regarding any proposal.**

Click or tap here to enter text.

Printed Name of Person Requesting the Grant



Signature of Person Requesting the Grant

Click or tap here to enter text.

Date 1/29/20

FORM B MUST BE SUBMITTED NO LATER THAN FEBRUARY 15, 2020.

FORM B

RESOLUTION OF SCHOOL BOARD/GOVERNING BOARD SUPPORTING FORM B APPLICATION TO MINNESOTA STATE HIGH SCHOOL LEAGUE FOUNDATION

WHEREAS, the Minnesota State High School League Foundation was formed to provide support for Minnesota's high school youth to participate in athletics and fine arts;

WHEREAS, the [Name of School] [Click or tap here to enter text.](#) School Board/Governing Board recognizes the value of student participation in extracurricular activities; and

WHEREAS, the MSHSL Foundation is offering grants and funding to assist school districts to providing seminars/training opportunities or support for specific school functions for students/faculty members/officials and others who are involved in athletic and fine arts programs.

THEREFORE, BE IT RESOLVED, that the [Name of School] [Click or tap here to enter text.](#) School Board/Governing Board supports the School's application to the Minnesota State High School League Foundation for a **FORM B** grant.

[Click or tap here to enter text.](#)

Date

Board Chair

[Click or tap here to enter text.](#)

Date

Board Clerk - Treasurer

A RESOLUTION submitted by an Activity Conference or Region Committee must adhere to the same form and context of the School Board Resolution above.

CHECK LIST

Have you:

- | | | |
|--|------------------------------|-----------------------------|
| 1. Described your request | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Attached a line item budget (see Appendix B) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. Signed the application | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. Attached a Resolution of School Board Support | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 5. Attached all required information | | |
| • Schools (see page 4, #5) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| • Region Committee and Athletic/Activity Conferences (see page 4 #6) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

APPENDIX A

The following items **will not** be approved by the MSHSL Foundation Board of Directors:

- Athletic Trainers
- Awards (i.e. trophy, plaque, medal, ribbon, trophy case, etc.)
- Banners
- Banquets
- Capital Expenditures (i.e. construction costs, equipment, helmets, reconditioning, pole vault pit, pitching machine, etc.).
- Club sports or non-League sponsored activities
- Computers (iPads)
- Food
- Hall of Fame
- Membership dues in organizations or registrations for State and National Conferences in organizations
- Resolutions not submitted with an application AND a line item budget
- Salaries or benefits
- Sixth grade participants in activities
- Start-up funding for MSHSL activities
- Student surveys
- T-shirts or similar apparel
- Two-way radios
- Uniforms/Choir Robes

Other items similar in nature but not specifically noted above, may also be rejected by the committee.

APPENDIX B

MSHSL Foundation							
FORM B							
Expenditure Line Item Budget							
	Grant Request: Purchase of and training for two AEDs						
	Amount Requested:		\$3,500				
		Purchase of two AEDs @ \$1,200 each				\$ 2,400.00	
		Training session(s) for staff				\$ 1,100.00	
				Total Request		\$ 3,500.00	
MSHSL Foundation							
FORM B							
Expenditure Line Item Budget							
	Grant Request: Coaches Education						
	Amount Requested:		\$ 1,573.80				
				Quantity	Price	Total	
		Coaches Clinic Registration		20	39.95	\$ 799.00	
		CPR and First Aid Training		5	75.00	\$ 375.00	
		InSide Out Coaching book		20	19.99	\$ 399.80	
				Total Request		\$ 1,573.80	