



South Washington County Schools

Keith Jacobus, Ph.D., Superintendent

District Service Center

7362 E. Point Douglas Rd. S.

Cottage Grove, MN 55016

Phone: 651-425-6300 Fax: 651-425-6318

ADMINISTRATIVE REPORT

TO: Members of the School Board
Keith Jacobus, Superintendent

FROM: Daniel Hines, Engineering & Planning Manager

DATE: January 14th, 2020

TOPIC/PURPOSE OF REPORT: Report on Bids – 2020 Cottage Grove Middle School Flooring Replacement Project.

REFERENCE TO POLICY/STRATEGIC PLAN: Board Policy 719 – Authorization to solicit bids

RECOMMENDED BOARD ACTION: Award contracts to Hiller Commercial Floors in the amount of \$217,664.

DATE FOR BOARD ACTION: January 23rd, 2020

REPORT

A total of 3 bids were received and publicly opened at 1:00pm on January 9th, 2020 at the District Service Center regarding partial flooring replacement at Cottage Grove Middle School. KOMA Architects, the design and managing architectural firm, has reviewed the bids for compliance and recommends awards to Hiller Commercial Floors of Rochester, MN as the low bidder with a bid amount of \$217,664.

The total project award of \$217,664.00 falls within the cost estimates and budget allocation for the scope of work. A summary of the bid tabulation and the award recommendation letter from KOMA Architects is attached for board members review.



ARCHITECTS | DESIGNERS | ENGINEERS

January 13, 2020

Mr. Kwame Ayim
South Washington County Schools
Independent School District #833
District Service Center
7362 East Point Douglas Road South
Cottage Grove, MN 55016

RE: Cottage Grove Middle School Flooring Replacement Project, Cottage Grove, MN

Dear Mr. Ayim:

This letter is concerning the contract award for the Cottage Grove Middle School Flooring Replacement Project. The lowest responsible bidder is Hiller Commercial Floors, 2909 South Broadway, Rochester, MN 55904.

Their base bid is in the amount of \$397,971, but this amount exceeds the allotted estimated amount available for this project. Their Alternate 1 bid (VCT in lieu of MCT) is in the amount of \$217,664.00. The total bid (alternate) is within the allotted estimated amount for this project. Therefore, it is recommended that the Alternate 1 be accepted in place of the base bid work.

Please indicate your approval and direction to proceed with releasing contracts for the Base Bid and Alternates by signing below. If you have any questions regarding this information, please do not hesitate to contact me at 651-789-4130. Bid tabulations are included reflecting the bids received on January 9, 2020.

Sincerely,

Marc DuBois, AIA

KOMA, Inc.

APPROVED by SOUTH WASHINGTON COUNTY SCHOOLS

(Signature)

Date: _____

By: _____(print)

Title: _____



ARCHITECTS | DESIGNERS | ENGINEERS
BID TALLY

Cottage Grove Middle School Flooring Replacement

OWNER:	South Washington County School District 833 7362 East Point Douglas Road S. Cottage Grove, MN 55016	PROJECT:	Cottage Grove Middle School Flooring Replacement 9775 Indian Blvd. Cottage Grove, MN 55016	PROJECT NO:	19278
ARCHITECT	KOMA 6115 Cahill Avenue Inver Grove Heights MN 55076	BID TIME:	1:00pm	ADDENDA DATES:	No. 1 No. 2 No. 3
		BID DAY:	Thursday		01/03/20
		BID DATE:	01/09/20		
CONTRACT FOR:	GC Single Prime	FORM OF BID:	Open		

COMPANY NAME	BIDDER NO. 1	BIDDER NO. 2	BIDDER NO. 3	BIDDER NO. 4	BIDDER NO. 5	BIDDER NO. 6
	Floors by Becker	Acoustic Associates	Hiller CF			
RECEIPT OF ADDENDA	yes	yes	yes			
BID BOND	yes	yes	yes			
SCHEDULE OF VALUES	yes	yes	yes			
RESPONSIBLE CONTRACTOR FORM	yes	yes	yes			
BASE BID	\$435,000.00	\$439,995.00	\$397,971.00			
ALTERNATE 1: VCT in lieu of MCT	(\$133,000.00)	(\$175,000.00)	\$217,664.00			
UNIT PRICE 1: Moisture Vapor Emission Control	\$3.00/sf	\$6.50/sf	\$3.50/sf			
TOTAL						