



**South Washington County Schools**

Keith Jacobus, Ph.D., Superintendent

**District Service Center**  
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**ADMINISTRATIVE REPORT**

TO: Members of the School Board  
 Dr. Keith Jacobus, Superintendent

FROM: Dr. Kevin Witherspoon  
 Director of Human Resources  
 651.425.6255

DATE: December 28, 2017

TOPIC/PURPOSE OF REPORT: Resignations and Terminations/Approval of Leave of Absence /  
 Approval of New Hires-Change of Status

REFERENCE TO POLICY/STRATEGIC PLAN: Climate and Culture

RECOMMENDED BOARD ACTION: Approval

DATE FOR BOARD ACTION: January 4, 2018

**REPORT**

**Agenda Item 6.1 – Retirements, Resignations, and Terminations:**

<u>Name</u>	<u>Assignment/Building</u>	<u>Last Day Worked</u>	<u>Type/Reason</u>
McLaughlin, Sandra	Paraprofessional/OMS	12/15/17	Resignation
Winfield, David	Teacher/OMS	TBD	Resignation- Pending Suitable Replacement

**Agenda Item 6.2 – Approval of Leave of Absence:**

<u>Name</u>	<u>Assignment/Building</u>	<u>Effective Date</u>	<u>Type of Leave</u>
Absey, Andrea	Teacher/MES	10/23/17-12/08/17	Paid- 1.0- FML
		12/11/17-12/20/17	Paid- 0.5- FML
Goodpaster, Harla	Paraprofessional/ROES	01/03/18-03/23/18	Paid- FML
Hart, Kimberly	Bus Assistant/TRANS	12/18/17-01/01/18	Paid- Revised End Date- FML
Kotfis, Jessica	Teacher/SPSVC	01/08/18-01/26/18	Paid- FML
		01/29/18-02/16/18	Unpaid
Lenz, Kristin	Paraprofessional/PES	11/28/17-01/28/18	Unpaid
Maxwell, Anne	Teacher/LMS	12/06/17-02/01/18	Paid- Revised End Date- FML
McKevitt, Kelly	Nutrition Services Worker/LRES II	11/29/17-12/20/17	Unpaid- Revised End Date

**Agenda Item 6.2 – Approval of Leave of Absence (Cont'd):**

<b>Name</b>	<b>Assignment/Building</b>	<b>Effective Date</b>	<b>Type of Leave</b>
Richard, Kimberly	Bus Assistant/TRANS	01/03/18-01/31/18	Paid- FML
Shanley, Pamela	Teacher/ROES	11/07/17-12/01/17	Paid- FML
Swanson, Erica	Paraprofessional/WMS	01/03/18-04/30/18	Unpaid
Thiede, Cynthia	Paraprofessional/GCES	01/03/18-01/18/18	Paid- Revised End Date- FML

**Agenda Item 6.3 – Approval of New Employees / Change of Status:**

<b>Name</b>	<b>Assignment/Building</b>	<b>Effective Date</b>	<b>Reason</b>
Chouinard, Michael	Asst. Speech Coach/WHS	01/03/18-04/21/18	Extra Curricular
Clausen, Daniel	Bus Driver/TRANS	12/13/17	Sub to Full-Time
Gray, Janelle	Nutrition Services Worker/DSC	11/27/17	New Hire
Kanda, Madeline	Asst. Speech Coach/WHS	01/03/18-04/21/18	Extra Curricular
Kuyper, Chad	Asst. Speech Coach/WHS	01/03/18-04/21/18	Extra Curricular
Larson, Julia	Paraprofessional/CP	12/04/17	New Hire
Lewis, Rebecca	Teacher/LRES	12/18/17	New Hire
Meemken, Amanda	Asst. Speech Coach/WHS	01/03/18-04/21/18	Extra Curricular
Moore, Thomas	Winter Weight Room Advisor/WHS	11/05/17-03/02/18	Extra Curricular
Nieman, Thomas	Bus Driver/TRANS	12/11/17	Sub to Part-Time w/Benefits
Norton, Laura	Long Term Sub Teacher/CGES	01/03/18-06/06/18	New Hire
Ouverson, Julie	Long Term Sub Teacher/WES	12/12/17-03/01/18	Sub to Long-Term Sub Teacher
Peters, Jessica	JV Competition Cheer Coach/ERHS	08/14/17-02/10/18	Extra Curricular
Pieper, Gabrielle	Paraprofessional/PHES	12/04/17	No Benefits to Full-Time
Prior-Miller, Julianne	Communication Specialist/CE	12/18/17	New Hire
Rapell, Adam	Select Ensemble- Drumline 2/WHS	09/05/17-10/18/17	Extra Curricular
Rekow, Alyssa	Asst. Speech Coach/WHS	01/03/18-04/21/18	Extra Curricular
Schmit, Ben	Paraprofessional/LRES	12/11/17	New Hire
Schmit, Brenda	Paraprofessional/CGES	12/04/17	New Hire
Schofield, Anne	Paraprofessional/RRES	12/04/17	Part-Time to Full-Time
Van Kleek, Anne	Long Term Sub Teacher/GCES	12/11/17-02/16/18	Sub to Long-Term Sub Teacher
Venkatesh, Anuradha	Paraprofessional/RRES/VCES	12/04/17	New Hire
Vogel, Michael	Interim Director of Facilities/DSC	01/02/18-10/30/18	Re-Hire
Ward, Eric	Asst. Speech Coach/WHS	01/03/18-04/21/18	Extra Curricular
White, Suzanne	Head Speech Coach/WHS	01/03/18-04/21/18	Extra Curricular