



**902 COMMUNITY USE OF SCHOOL DISTRICT FACILITIES AND EQUIPMENT**

As it relates to priority scheduling the following will guide the use of ISD 833 facilities:

- A. ISD 833 individual schools have first priority for scheduling of buildings.
- B. ISD 833 Community Education has second priority for scheduling of buildings.
- C. Local youth groups will have third priority for scheduling of buildings. ISD 833 will recognize 1 youth organization/activity from each boundary area based on numbers of youth serves as having 3<sup>rd</sup> priority.
- D. All other local youth groups will have fourth priority for scheduling of buildings.
- E. Once all above groups have been permitted, on or by Sept. 1, all other groups will have access to buildings.

**I. STAFF USE OF SCHOOL DISTRICT FACILITIES AND EQUIPMENT**

The following will guide all decisions as they relate to staff use of district facilities and equipment.

- A. The district provides a means for access to district pools, gyms and weight rooms through a membership program and/or daily fees.
- B. For use of classrooms or other spaces, the district allows staff to rent the spaces following the Board established facility use rental process.
- C. Classrooms and other district spaces should not be used for purposes outside of the scope of the educational process without being appropriately scheduled through community education.
- D. School facilities are not to be used by a school district employee for their free personal use at any time.

**II. USE OF SCHOOL DISTRICT FACILITIES FOR PRIMARIES, GENERAL ELECTIONS AND CAUCUSES.**

The following will guide all decisions as they relate to the use of district facilities during elections and caucuses.

- A. No public meetings or classes may be conducted by school district programs after 6:00 p.m. on the day of a *major political party precinct caucus*.
- B. Except for regularly scheduled classes, ISD 833 shall not schedule an event between 6:00 p.m. and 8:00 p.m. on the day that an *election* is held in any political subdivision in which the district is located.
- C. These provisions do not prohibit events in ISD 833 schools that are sponsored by an outside group or person (e.g., local scout troop) and are merely using district facilities. When considering such requests, the district is encouraged to consider any negative impact on the precinct caucus process.
- D. ISD 833 must make their facilities available for major political party precinct caucuses, legislative district conventions, and county conventions. Districts may charge for the use of their facilities, as long as the charge does not exceed the lowest amount charged to any public or private group. Minnesota Statutes section 202A.192 (2012).

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