



*South Washington County Schools
Cottage Grove, MN*

801.2 NAMING OF DISTRICT FACILITIES PROCEDURE

I. BALLOTING PROCEDURES

- A. Ballots listing all of the proposed name recommendations will be given to each Board member present.
- B. In the first round of voting, board members will receive one less vote than the total number of proposed names. Two district staff members will tally the vote and will read aloud the votes of each board member, stating the board member's name and their vote.
- C. The proposed name(s) receiving no votes will be eliminated OR the proposed name(s) that receives the lowest vote count providing it is less than 50% of the votes cast. If a name receives a majority vote, that name will move on to the next round of voting.
- D. Balloting will continue in this same manner until all but two of the proposed names have been eliminated. At that point, a final vote will be taken. Each Board member will be limited to one vote. The name receiving the highest number of votes will be selected. In the event of a tie, board members will continue this balloting procedure until one name receives a majority vote.
- E. The resolution to approve the new name shall be a public vote at a regular board meeting and recorded in the meeting minutes.
- F. The School Board retains the right to amend, by a majority vote, these procedures during the voting process.

PROCEDURE ADOPTED: May 26, 2016

PROCEDURE REVIEWED:

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