



2018-19 Grade K-12 INTRA-DISTRICT TRANSFER REQUEST

Student Name _____

Student # _____

Current Grade _____ Effective Date _____

Grade at time of Transfer _____

Parent/Guardian Name _____

Date _____ Phone _____

Student Address _____

Birth Date _____

Attendance Boundary Assigned School _____

Current School _____

School Being Requested _____

Are you submitting a request for more than one student? Yes No

If yes, would you like the request to be considered together or separately?

Together Separately

Day Care Name _____ Day Care Phone _____

Day Care Address _____

For more information go to www.sowashco.org
Call: 651-425-6218 Fax: 651-425-6320
**** Middle and high school requests due by Dec. 15, 2017 ****
**** Elementary requests due by March 1, 2018 ****
South Washington County Schools - STUDENT INFORMATION
7362 East Point Douglas Road S., Cottage Grove, MN 55016-3025
(If dates have passed, please submit form as soon as possible.)

Check boxes that pertain to your request for consideration:

Request for the International Baccalaureate (IB) Program at Park High School.

Request for the Multi-Age Choice Program (MACP) at Valley Crossing Elementary for grades 1-5 only

Check here if you will have a Gateway sibling in 2018-19.

• FOR OFFICE USE ONLY •

DATE RECEIVED IN STUDENT INFORMATION

Date _____

Approved - capacity available

Disapproved for lack of capacity

Trisha Turitto, Manager
Student Information

My signature indicates I understand:

- 1) **The student/parent/guardian is responsible for providing transportation.**
- 2) Minnesota State High School League rules relative to participation in varsity sports.
- 3) District Administration reserves the right to return the student to their attendance boundary school when a student has recurring unexcused absences, including unexcused tardiness.
- 4) District policies and procedures pertaining to intra-district transfers.

This transfer, if approved, will be on a continuing basis at the school you are requesting until a school level transition occurs (elementary to middle / middle to high school). Notification whether the request is approved will be made in writing for middle and high school students by Jan. 15, 2018 and by April 1, 2018 for elementary students.

Parent/Guardian signature(s): _____