



# South Washington County Schools Volunteer Application Form

Name: \_\_\_\_\_

Phone (H): \_\_\_\_\_ Phone (C): \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Email: \_\_\_\_\_ Gender:  Male  Female

Please check which of the following schools in which you are interested in serving as a volunteer:

### Elementary Schools

- Armstrong
- Bailey
- Cottage Grove
- Crestview
- Grey Cloud
- Hillside
- Liberty Ridge
- Middleton
- Newport
- Nuevas Fronteras
- Pine Hill
- Pullman
- Red Rock
- Royal Oaks
- Valley Crossing
- Woodbury
- Any Elementary

### Middle Schools

- Cottage Grove
- Lake
- Oltman
- Woodbury
- Any Middle School

### High Schools

- SW Alt Learning Center
- East Ridge
- Park
- Woodbury
- Any High School

District Events

Please review the volunteer handbook available through your school or the district's web site:

[www.sowashco.org](http://www.sowashco.org) then scroll to Quick Links for Parent and/or Community and click on Volunteers

I have read & understand the volunteer handbook.

I would like to complete the volunteer background screen (check) process.

(A link to the background check process will be emailed to you after this form is processed, payment will be taken online at that time)

Signature \_\_\_\_\_

**Please return this form to your school's main office or to:**

**Jessica Johnson, Volunteer/Youth Coordinator, 8400 E. Point Douglas Rd. S., Cottage Grove, MN 55016**

Please note that some of our volunteering opportunities may require the volunteer to successfully complete a background screen (check). If you will be volunteering for a field trip, as an athletic/academic coach or in any role where you would be alone with students, it is required that you successfully complete a background screen with our district. The district respectfully asks volunteers to pay the cost (\$10.25) for the background screen. This background check only expires if there is a gap in volunteering for one year or longer.

South Washington County Schools is proud to partner with Trusted Employees for the processing of volunteer background screens. Within the next few days, you will receive an email invitation to complete the background screening process. This will be sent to the email address that is provided above.

Please inform the school's principal or office coordinator, if payment is a hardship or if you do not have an email address and we will be happy to work with you regarding other options for processing your background screen.

Thank you for your interest in volunteering with our district!

**We are committed to igniting a passion for lifelong learning.**

[www.sowashco.org](http://www.sowashco.org)

**Office use only:**

Date Background Screen Completed: \_\_\_\_\_

Date Link Sent: \_\_\_\_\_

4/2016